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FERIA VALENCIA  
2016



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## APPLICATION FORM



TRADE FAIR:	
Exhibiting Firm:	
Contact:	Stand Number:
E-mail:	

Please complete the following form if the person responsible for payment is different to exhibitor.

### BILLING INFORMATION

Please fill-in the following billing information that will be used in all the invoices issued by Feria Valencia:

Billing address: .....	
Street/PO box: .....	
Postcode/town: .....	
Contact:.....	E-mail: .....
Phone: .....	Fax: .....
VAT registration n°. : .....	

Please indicate the services for which the person responsible wishes to make payment:

- |  |  |
|--|--|
| <input type="checkbox"/> Insurances                        | <input type="checkbox"/> Cleaning Service            |
| <input type="checkbox"/> Electric Supply                   | <input type="checkbox"/> Electrical Accessories      |
| <input type="checkbox"/> Electric Supply (Power)           | <input type="checkbox"/> Hostess                     |
| <input type="checkbox"/> Structures and Rigging            | <input type="checkbox"/> Auxiliary Personnel         |
| <input type="checkbox"/> Broadband and Internet Connection | <input type="checkbox"/> Audiovisuals                |
| <input type="checkbox"/> Carpeting                         | <input type="checkbox"/> Computers                   |
| <input type="checkbox"/> Wooden Platform                   | <input type="checkbox"/> Floral Decoration           |
| <input type="checkbox"/> Meeting Rooms                     | <input type="checkbox"/> Coffee and Beer Draft       |
| <input type="checkbox"/> Parking                           | <input type="checkbox"/> Electrical Appliances       |
| <input type="checkbox"/> Water                             | <input type="checkbox"/> Mannequin and Racks         |
| <input type="checkbox"/> Compressed Air                    | <input type="checkbox"/> Photography and Video       |
| <input type="checkbox"/> Cranes and Goods Delivery         | <input type="checkbox"/> Goods Delivery and Printing |
| <input type="checkbox"/> Press Services                    | <input type="checkbox"/> Catering Service            |
| <input type="checkbox"/> Telephone Line                    | <input type="checkbox"/> Vinyls and Giant Prints     |
| <input type="checkbox"/> Stand Design Decoration           | <input type="checkbox"/> Waste Collection            |
| <input type="checkbox"/> Hotels                            | <input type="checkbox"/> Painting Service for Stands |

PLEASE SEND THIS FORM BY: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) OR BY FAX: +34 902 747 345

Date, signature, and company stamp

## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

### FORMS OF PAYMENT

Feria Valencia offers the following forms of payment, up to 7 days before assembly begins:

1. **Bank Transfer** to one of the following account numbers:

Banco	IBAN	Swift (BIC)
BBVA	ES84 0182 5941 4102 0150 5396	BBVAESMM
SANTANDER	ES19 0049 1827 8021 1043 8817	BSCHEM33
CAIXABANK	ES61 2100 0736 0822 0047 7030	CAIXESBBXXX
POPULAR ESPAÑOL	ES87 0075 0063 0106 0066 6404	POPUESMM

2. Make **cheques** payable to 'Feria Muestrario Internacional de Valencia' (in EUR, **TRADE FAIR NAME**).

3. **Credit Card** (please see the form 0B)

If less than 7 days before assembly, cash payment by bank transfer or credit card.

Please send payment confirmations to:

Treasury Office: Phone: +34 963 861 292 - Fax +34 963 861 291 - E.mail: [tesoreria@feriavalencia.com](mailto:tesoreria@feriavalencia.com)

For any questions, please contact:  
E-mail: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) - Phone: +34 902 747 309

## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

### CREDIT CARD INFORMATION

Please complete the following information regarding the credit card that will be used to pay for contracted services if you choose to pay by credit card, or as security in the event that the contracted services have not been paid for at least three days before start of assembly.

(Please tick)  EUROCARD/MasterCard  VISA  Diners  AMERICAN EXPRESS

Card number: .....

Card verification number: ..... Expiry date: .....

Cardholder: .....

.....  
Place, date:

.....  
Legaly binding signature:

I authorise Feria Valencia to charge \_\_\_\_\_ (amount) on this credit corresponding to the services (TRADE FAIR NAME)

#### NOTE:

Feria Valencia will charge the exhibitor's credit card for the sum of the contracted services if they have not been paid for at least three days before the start of assembly work at the Fair and, in any event, before the delivery of Exhibitor Passes.

Completion of this form is a prerequisite for the contracting and provision of any service requested.

PLEASE SEND THIS FORM BY: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) OR BY FAX: +34 902 747 345

Date, signature, and company stamp

Date: Valencia, ..... / ..... / 201....

## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

As a precautionary measure for any incident that may occur during your participation at the fair, FERIA VALENCIA offers the possibility of contracting various insurance policies, of which INSURANCE AGAINST FIRE AND FLOODING is the only one OBLIGATORY REQUIRED.

To contract this service, it is necessary to fill in this form.

**1. OBLIGATORY FIRE AND FLOOD DAMAGE INSURANCE**

The abovementioned exhibiting firm DECLARES, for insurance coverage matters, under its responsibility the declared values. In case of not filling in the corresponding inventory, (stated below) the following values per every 16 sg.m will be charged: Content: 2.400 euros - Stand: 450 euros.

And demands also the insurance which, with a voluntary character, the Fair puts at its disposal for the following risks and amounts:

QUANTITY	TYPE OF MATERIAL	EUROS
<input type="text"/>	Contents of stand	<input type="text"/>
<input type="text"/>	Merchandise	<input type="text"/>
<input type="text"/>	Decoration and furniture	<input type="text"/>
<b>SUBTOTAL</b>		<input type="text"/>
Stand structure (not included in insurance against theft)		<input type="text"/>
<b>TOTAL</b>		<input type="text"/>

NOTE: Attacher inventory with economic valuation and photos

2. THEFT (Not pilferage) ..... YES  NO

3. GOODS TRANSPORT INCLUDING LOADING AND UNLOADING:

Land ..... YES  NO   
 Air ..... YES  NO   
 Sea ..... YES  NO

4. BREAKAGE DURING THE EXHIBITION ..... YES  NO

5. CIVIL LIABILITY COVERING DAMAGES TO THIRD PARTIES ..... YES  NO

**DEADLINE FOR SENDING THIS FORM: 4 WORKING DAYS BEFORE SET-UP. ANY APPLICATION RECEIVED WITH LESS THAN 4 WORKING DAYS BEFORE THE START OF SET UP, WILL IMPLY A 25% SURCHARGE ON THE TOTAL RATE. AVAILABILITY OF ALL REFERENCES IS NOT GUARANTEED.**

**PLEASE SEND THIS FORM BY E-MAIL OR FAX: servicecenter@feriavalencia.com +34 902 747 345**

Date, signature, and company stamp

## RATES AND CONDITIONS



## Rates (VAT not included)

Compulsory fire insurance and flood damage (*) (**)	3‰
Voluntary insurance against theft (not pilferage) (*) (**)	3‰
Voluntary goods transport insurance including loading and unloading (land, air, sea)	4‰ - Europe 6‰ - Rest of the world
Voluntary insurance of breakage during the Fair	5‰
Voluntary insurance of civil liability (cover 300.506,05 euros)	55 euros
(*) In the case of ANTIQUE and the JELLEWERY AND WATCHMAKING FAIR it will be 7‰	
(**) In the case of the AUTOMOBILE TRADE FAIR it will be 1‰	

## 1. Fire and flood damage.

The Fair offers a general insurance policy against fire and damage by flooding, covering all merchandise and the structure of the stands of exhibitors, who are obliged to declare their full value and pay the corresponding insurance premium.

## 2. Theft (not pilferage).

Voluntary insurance against theft does not include pilferage. During the opening hours of the fair, and during the periods set aside for setting up and dismantling, the exhibitor is directly responsible for the security of goods on exhibit in its stand.

## 3. Good transport including loading and unloading.

This policy only covers breakage and damage of goods from the moment they leave from their point of origin until their arrival at the Trade Fair. Included under the coverage is all handling of goods during loading, transport and unloading at the exhibitor's stand by personnel authorized to perform such activities within the Trade Fair halls.

## 4. Breakages during the Fair.

This policy covers risks of breakage that goods may suffer during the time they are being exhibited on the stand, including unpacking and packaging operations on the premises for subsequent display or removal goods, whoever the person or people causing the damage may be. This policy is therefore much wider in scope and coverage than the policy described in point 3.

## 5. Civil Liability.

To avoid the application The Civil liability policy covers damages with respect to third parties occurring as a result of any goods or machines on display, independently of obligation incurred by exhibitors of adopting all such safety and protection measures as required by current legislation. There is deductible coverage per claim of 150,25 euros.

## 6. Proportional Rule.

To avoid the application of the proportional rule, exhibitors are required to state the total value of all exhibited goods, including stand decoration and installations, when taking out Compulsory Fire and flooding as well as the Voluntary Theft Insurance policies. In the event of not filling out the corresponding inventory, the following values will be fixed for each 16m<sup>2</sup> module: Content: 2,400 euros - Stands: 450 euros.

## 7. Validity of Policies.

Insurances policies only provide coverage during the officially stipulated periods for setting-up, the fair itself, and subsequent dismantling. For this purpose, and in the exhibitor's own interest, we strongly recommend filling the form in and returning it by the given deadlines.

## 8. General Conditions.

In all cases, the general and specific conditions stipulated in the Trade Fair's policy with the Insurance Company will be applicable. In case there is any private fire and damage by flooding insurance agreements held by exhibitors certificate from your Insurance Company must be supplied expressly stating that it "renounces any right to reclaim against FERIA VALENCIA". In any case, "loss of profit" is not included.

Certificate and documentation must be sent to: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) or Fax: +34 902 747 345

## 9. VAT.

Application current VAT.

## 10. EXAMPLE 1

Company ABC has 128 sq.m. How is calculated the obligatory insurance?

- Number of modules =  $128/16 = 8$
- For each module of 16 sq.m, the company has to pay 3‰ of the content (2.400€) and the stand (450€)
- $2.400€ + 450€ = 2.850€ \times 8 \text{ modules} = 22.800€$
- $22.800€ \times 3‰ = 68,40€$  is the amount of the insurance.

## EXAMPLE 2

Company ABC declares goods for a value of 30.000€. How is calculated the obligatory insurance?

- $30.000€ \times 3‰ = 90,00€$  is the amount of the insurance.

## APPLICATION FORM



TRADE FAIR:	
Exhibiting Firm:	
Contact:	Stand Number:
E-mail:	

The present document is an application form for electricity supply in Feria Valencia, mainly for lighting.

The exhibitor must request, through the present document, the power and circuit breaker panel boards required during the fair. Both services are supplied by Feria Valencia for all stands.

Charges for circuit breaker panel boards and 24 hour services are according to the power requested (both are charged to the assembling company or the exhibitor):

**RATES** (VAT not included)

CIRCUIT BREAKERS-DIFFERENTIAL (CONTRACT REQUIRED)	UNIT COST	UNITS
Service entrance, single-phase 3kW general circuit breaker panel board (230 V, up to 16 amps) and installation certificate.	35,00 €	
Service entrance, three-phase 9kW general circuit breaker panel board (400 V, up to 16 amps) and installation certificate.	55,00 €	
Service entrance, three-phase 12kW general circuit breaker panel board (400 V, up to 25 amps) and installation certificate.	76,00 €	
Service entrance, three-phase 18kW general circuit breaker panel board (400 V, up to 32 amps) and installation certificate.	100,00 €	
Service entrance, three-phase 36kW general circuit breaker panel board (400 V, up to 63 amps) and installation certificate.	300,00 €	

**NOTE:** The three-phase general circuit breaker panel boards have 3P+N+E female CETAC sockets for the connection of the necessary distribution panel boards, which may be rented.

PERMANENT 24 HOUR POWER SUPPLY	UNIT COST	UNITS
24 hour electricity service up to 2000 watts (connection, protection and consumption). Only available for perishable goods at the exhibition.	165,00 €	
OPTIONAL DISTRIBUTION PANEL BOARDS	UNIT COST	UNITS
Three-phase 9kW distribution panel board (400V, up to 16 amps). Includes three, 16 amps magnetothermal circuit breakers for three 2P+E female CETAC sockets.	34,00 €	
Three-phase 12kW distribution panel board (400V, up to 25 amps). Includes six, 16 amps magnetothermal circuit breakers for three 2P+E female CETAC sockets.	45,00 €	
Three-phase 18kW distribution panel board (400V, up to 32 amps). Includes six, 16 amps magnetothermal circuit breakers for six 2P+E female CETAC sockets.	82,00 €	
ADDITIONAL CETAC SOCKETS	UNIT COST	UNITS
10/16 Amp 2P + T Plug	3,50 €	
32-Amp plug 3P+N+T	9,00 €	
63-Amp plug 3P+N+T	44,41 €	

Charges for electricity consumption will be charged to the exhibitor, according to the total power set up, which will be the sum of the power rating in the general circuit breaker panel boards required:

**FAIR DURATION (DAYS) / PRICE OF KW POWER SET UP IN GENERAL CIRCUIT BREAKER PANEL BOARDS (EUROS)**

1 day..... 10,20 €      2 days..... 16,61 €      3 days..... 20,53 €      4 days..... 23,52 €  
 5 days..... 29,61 €      6-7 days..... 31,13 €      8-9 days..... 34,86 €

The closing date for contracting these services is one month prior to the start of the fair. Feria Valencia reserves the right to reject any applications received after the said date.

**DEADLINE FOR SENDING THIS FORM: 1 MONTH BEFORE SET-UP. ANY APPLICATION RECEIVED WITH LESS THAN 4 WORKING DAYS BEFORE THE START OF SET UP, WILL IMPLY A 25% SURCHARGE ON THE TOTAL RATE. AVAILABILITY OF ALL REFERENCES IS NOT GUARANTEED.**

**PLEASE SEND THIS FORM BY E-MAIL OR FAX: servicecenter@feriavalencia.com +34 902 747 345**

Date, signature, and company stamp

**IMPORTANT:**

In order for the correct setting up of the panel boards, a plan of their location (with the limits given in centimetres) must be sent a month before the start of the exhibition to the following fax number: +34 902 747 345 or this email: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com). On the plan, the walls of the stand must be labelled with "neighbour" or "corridor" so that the plan can be correctly read. Please note that the service entrance is normally done via outlet boxes found on the floor and so the outlet boxes or panel boards used for the stand must be accessible at all times and must not be covered by any platforms or other surfaces which cannot be easily and immediately removed.

**SERVICE CONDITIONS:**

- In case of cancellation of a service one month prior to the start of an exhibition, 25% of the corresponding charge must be paid.
- Any change or cancellation made to a service which has already been contracted, and which has already been rendered or set up, must be paid entirely and a new charge for the new service contracted will apply.
- The service entrance and general circuit breaker panel boards, according to the application sent, are included.
- The electrical certification of the stand emitted by the contracted assembling company is included.
- The service is a rental service and so any damages, loss or anomaly in the equipment will always be charged to the assembling company.
- The electricity supply for the stand other than that of the general circuit breaker panel board is not included.
- The differential protection for all the general circuit breaker panel boards has a sensitivity of 30mA, as established by the Low Power Electromagnetic Regulations (R.E.B.T. in Spanish, Royal Decree 842/2002) and the Additional Technical Instructions (see legally binding regulations annex for the electricity supply in Feria Valencia).
- Each general circuit breaker panel board has a Schuko single-phase base, of up to 16 amps, for the assembly of the stand. The final electricity connection to the stands will start 4 days before the start of the fair, provided that the electricity supply for the stand has been set up and that the certification is positive, according to the R.E.B.T. regulations, the Additional Technical Instructions and the Feria Valencia regulations.
- The 9kW, three-phase general circuit breaker panel boards (up to 16 amps), 12kW (up to 25 amps), 18kW (up to 32 amps) and 36kW (up to 63kW) have 3P+N+E female CETAC sockets for the connection of the required distribution panel boards, and can also be rented (up to 32 amps).

**Notes:**

The power consumption rates are likely to upgrade/modification.  
Electricity and drive circuit consumption will be charged according to the POWER of the general circuit breaker panel boards installed.  
Connection of stands to electrical supply will begin 4 days before the opening of the fair.  
The rates indicated are subject.  
The supply of power is a subcontracted service and FERIA VALENCIA cannot be responsible for power failures due to external circumstances

**COMPULSORY MINIMUM REQUIREMENTS FOR STAND SUPPLY CONNECTION BASED ON SPANISH LEGISLATION**

All electrical installations must be made with 1Kv. Conductor or in tubing, free from halogens and with reduced opacity.

**CONDUCTORS**

All electrical installations shall be made using electrical conductors rated at 1KV. (1000 V); mailing this 300, 500 and 750 V. Conductors may be used provided that they are enclosed within a protective tube ITC- BT 34, 6-2, 6-3, ITC- BT- 20, 2.2-1 and 2.2-2, ITC- BT-28.4. Conductors shall conform to the Spanish Standard UNE 21123-4 or 5, equivalent standard (ICE-502)  
The minimum diameter of branch lines (for lighting and sockets) shall be 2.5mm, protected with heads with a maximum of 16 A. Joints and branches shall be protected using boxes.

**PROTECTION**

All installations shall be protected using a general 30 mA. differential. The chassis of all machinery and electrical equipment must be earthed. A general magnetothermal device rated in accordance with line intensity and general power consumption (conforming to international standards) must be used. Each branch line shall be protected by a magnetothermal device with a maximum of 16 A. and a minimum circuit-breaking capacity of 6 KA. (although 10 KA. is recommendable) (ITC-BT 34 3.1 and 3.3); failing this, ceramic cartridge fuses may be used with a maximum of 16 A., type (gl). (ITC-BT-022 1-1 a&b). Whatever the distribution plans used, the protection of installations for electrical equipment accessible to the general public must be equipped with devices with a maximum residual differential current of 30mA.

**POWER POINT AND SOKETS**

One single cable or Flex must be connected to one power point. Multiadaptors must not be used; multiple bases must not be used, except for mobile multiple bases connected to a fixed base with a flex measuring no longer than a maximum of 2m. (following standars ITC- BET 34-6, 4-4). All sockets will be earthed. The sockets installed in the ground will have appropriate protection against water leakages and will be installed at a distance of over one metre from any water outlet.

**MOTORS**

All motors with power exceeding 0.75 kilowatts must be equipped with a limited-intensity starting system, as established by current regulations (ITC-BT- 47-6).

**LIGHTING**

Lamps located less than 2.5 metres from the ground, or in places accessible to people, must be strongly fixed and located in such a way that they are not a risk for people and there is no risk of any materials setting on fire.  
Any lighting which reaches high temperatures must be located far enough from any flammable materials.

**EARTHED CONNECTIONS**

The metallic structure of the stands must be earthed.

**NEON SIGNS**

Individual magnetothermal circuit breakers for each step-up transformer installed will be available.  
Signs with their lower end at a distance less than 2.5 metres from the ground must be covered with an adequate dielectric cover.  
Signs which are located higher than this must have all voltage areas insulated.

**ELECTRICAL SYSTEM**

The electricity supply must be a low power supply and must be set-up by a qualified installation company. Individuals or legal entities who wish to carry out such activities in Spain must submit a declaration with the requirements established by law to the corresponding body of the Autonomous Community in which they wish to settle. The corresponding body of the Autonomous Community will assign a company identification number. Once the electrical system has been set up, a qualified installation company will check the installation and will give the corresponding low voltage certificate (Certins page), a copy of which shall be given to the Electronic Services Department of Feria Valencia in order to connect the electricity supply.



## APPLICATION FORM



### NOTES:

Available to electrical installer at the FERIA VALENCIA Electrical Services Section is an abstract of the Low Voltage Electrotechnical Regulations BT and Regulation referring to high voltage lighting installations.

All electrical installations must be comply with the new standars (Real Decreto 842/2002 passed on 2 August 2002).

### OBSERVATIONS:

FERIA VALENCIA has fixed power points with a maximum of 50KW for lighting and 35KW for machinery. All services must use these power points. In the event of needing power supply for machinery requiring more than 35 KW in one single power point, the Technical Services will indicate the exact point where it can be connected, with the applicant assuming the costs of supply and surge protector. Power points for lighting have a max of 18KW/ in a 5-pole 32A outlet. Exhibitors with lighting needing more power can fraction it and connect to the FERIA VALENCIA fixed power points. FERIA VALENCIA supplies a maximum electrical power of 3000W, single phase 230V.

All machines or device using electronic components which may be deprogrammed due to power cuts are compulsorily required to have UPS (Uninterrupted power supply) resides the necessary harmonic filters for disruptions and reactive power condensers, as regulated in the new ITC- BT-43 2.7 standards.

For power over 50kW in a single socket, and for each exhibitor, a project must be drawn-up by the contracted assembling company, and must be legalised in the PROP of Valencia's Regional Government (Generalitat Valenciana), and must be handed in at the Electronic Services Office of FERIA VALENCIA, together with the installation certificate. Certificates for the electrical connection delivered to the Electrical Services Department with less than four days before the opening the fair, will be subject to a minimum moratorium of eight hours for connection (prior validation that the electrical installation is correctly finalized).

### IMPORTANT:

See application forms for electrical service power and lighting of Feria Valencia, on the supply of services offered exclusively by FERIA VALENCIA."

## APPLICATION FORM



TRADE FAIR:	
Exhibiting Firm:	
Contact:	Stand Number:
E-mail:	

The exhibitor must request, through the present document, the power and circuit breakers boxes for power/machinery required during the fair. Both services are supplied by Feria Valencia for all stands, up to 80Amps (40kw)  
 Charges for protection boxes/circuit breakers boxes according to the power requested (All installations will be protected by 30mA differential):

**RATES** (VAT not included)

CIRCUIT BREAKERS BOXES - DIFFERENTIAL (CONTRACT REQUIRED) 400V, INCLUDES INSTALLATION CERTIFICATE	UNIT COST	UNITS
Power supply lines, 3-phase main electricity protection box. 7.5 kw (up to 16A)	91,00 €	
Power supply lines, 3-phase main electricity protection box. 10 kw (up to 20A)	115,00 €	
Power supply lines, 3-phase main electricity protection box. 15 kw (up to 32A)	145,00 €	
Power supply lines, 3-phase main electricity protection box. 24 kw (up to 50A)	235,00 €	
Power supply lines, 3-phase main electricity protection box. 30 kw (up to 63A)	300,00 €	
Power supply lines, 3-phase main electricity protection box. 40 kw (up to 80A)	380,00 €	

**NOTE:** The three-phase general circuit breaker panel boards have 3P+N+E female sockets for the connection and differential 30mA (See warnings at the end of this form)

**PROTECTION BOXES / CIRCUIT BREAKERS FOR HIGH VOLTAGES (OPTIONAL)**

Protection boxes / circuit breakers boxes for high voltages are not included (request a quote):  
 - Design plan and installation completion certificate for this plan, both carried out by an approved technician. (Legally required)  
 - Power supply cables of over 40 metres in length  
 - Lifting machinery, etc., needed for connecting the lines.

PROTECTION BOXES / CIRCUIT BREAKERS FOR HIGH VOLTAGES (OPTIONAL)	UNIT COST	UNITS
Power supply lines, 3-phase main electricity protection box. 51 kw (400V, up to 100amps) and installation certificate.	724,00 €	
Power supply lines, 3-phase main electricity protection box. 60 kw (400V, up to 125amps) and installation certificate.	1.042,00 €	
Power supply lines, 3-phase main electricity protection box. 80 kw (400V, up to 160amps) and installation certificate.	1.168,00 €	
Power supply lines, 3-phase main electricity protection box. 125 kw (400V, up to 250amps) and installation certificate.	1.336,00 €	
Power supply lines, connection, and certification for a protection box for over 80 amps, property of the client.	In accordance with quote. Consumption depends on the total nominal power (see previous lists) of the protection boxes installed.	

Charges for electricity consumption will be charged to the exhibitor, according to the total power set up, which will be the sum of the power rating in the general circuit breakers boxes required:

1 day..... 6,28 €                      2 days..... 9,20 €                      3 days..... 11,76 €                      4 days..... 11,76 €  
 5 days..... 11,76 €                      6-7 days..... 12,55 €                      8-9 days..... 14,07 €

The closing date for contracting these services is one month prior to start of the fair. FERIA VALENCIA reserves the right to reject any applications received after the said date.

**DEADLINE FOR SENDING THIS FORM: 1 MONTH BEFORE SET-UP. ANY APPLICATION RECEIVED WITH LESS THAN 4 WORKING DAYS BEFORE THE START OF SET UP, WILL IMPLY A 25% SURCHARGE ON THE TOTAL RATE. AVAILABILITY OF ALL REFERENCES IS NOT GUARANTEED.**  
**PLEASE SEND THIS FORM BY E-MAIL OR FAX: servicecenter@feriavalencia.com +34 902 747 345**

Date, signature, and company stamp

## APPLICATION FORM

ADDITIONAL CETAC SOCKETS (FOR SALE)	UNIT COST
10/16 Amp 2P + T Plug	3,50 €
32-Amp plug 3P+N+T	9,00 €
63-Amp plug 3P+N+T	30,00 €



### DESIGN PLANS WITH INSTALLATION COMPLETION CERTIFICATES

In accordance with Spanish legislation, all stands with an electrical power outlet of more than 50 kw need to have a technical design and installation certificate, carried out by a competent technician.

If each individual power outlet does not exceed 50 kw, then this plan will not be necessary.

**FEEs for carrying out the design plan with installation completion certification (including VAT):**

Up to 100 kw of total power installed in protection boxes at the stand: 841,00 €

Over 100 kw of total power installed in protection boxes at the stand: 1.261,00 €

### Possibility of working with 300 mA residual current circuit breakers (RCCBs)

Installations at **Feria Valencia** are governed by the Spanish Low-Voltage Regulation, requiring that all machines and equipment have protective elements against indirect contact, with a sensitivity of 30 milliamperes. However, given the specific nature of Fimma, the Regional Department of Industry will permit, in this exceptional case, and for the duration of this event, the installation of 300 mA RCCBs for machinery (but not for lighting). Authorisation is granted on the condition that, prior to commencement of the event, the installations are reviewed by an Authorised Control Agency (OCA) contracted by **Feria Valencia**. This OCA will review your stand at the same time as **Feria Valencia's** sets up the electrical supply to your stand, which will be done once the report has been received from your electrical installer.

Therefore, the steps to follow are:

- 1.- Carry out the electrical installation for your stand.
- 2.- Issue of installation completion report (and Design, in the case of more than 50 kw in a single power outlet).
- 3.- Review of the electrical installation of your stand by the OCA, issue of report, and subsequent electrical supply to your stand.
- 4.- If irregularities are found during the review of your stand, these must be corrected before the event commences.

In order to install a 300 mA RCCB in their machinery, exhibitors will need to inform **Feria Valencia** if their machinery requires a RCCB a month before the event commences. If the request is not made in time, and your machinery requires it, we will try to resolve the situation insofar as possible.

My machine requires a 300 mA RCCB to function, having therefore a leakage current of more than 30 mA.

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**PLEASE SEND THIS FORM BY E-MAIL OR FAX: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) +34 902 747 345**

Date, signature, and company stamp

## APPLICATION FORM



### IMPORTANT:

In order for the correct setting up of the panel boards, a plan of their location (with the limits given in centimetres) must be sent a month before the start of the exhibition to the following fax number: +34 902 747 345 or this email: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com). On the plan, the walls of the stand must be labelled with "neighbour" or "corridor" so that the plan can be correctly read. Please note that the service entrance is normally done via outlet boxes found on the floor and so the outlet boxes or panel boards used for the stand must be accessible at all times and must not be covered by any platforms or other surfaces which cannot be easily and immediately removed.

### SERVICE CONDITIONS:

- In case of cancellation of a service one month prior to the start of an exhibition, 25% of the corresponding charge must be paid.
- Any change or cancellation made to a service which has already been contracted, and which has already been rendered or set up, must be paid entirely and a new charge for the new service contracted will apply.
- The service entrance and general circuit breaker panel boards, according to the application sent, are included.
- The electrical certification of the stand emitted by the contracted assembling company is included.
- The service is a rental service and so any damages, loss or anomaly in the equipment will always be charged to the assembling company.
- The electricity supply for the stand other than that of the general circuit breaker panel board is not included.
- The differential protection for all the general circuit breaker panel boards has a sensitivity of 30mA, as established by the Low Power Electromagnetic Regulations (R.E.B.T. in Spanish, Royal Decree 842/2002) and the Additional Technical Instructions (see legally binding regulations annex for the electricity supply in Feria Valencia).
- Each general circuit breaker panel board has a Schuko single-phase base, of up to 16 amps, for the assembly of the stand. The final electricity connection to the stands will start 4 days before the start of the fair, provided that the electricity supply for the stand has been set up and that the certification is positive, according to the R.E.B.T. regulations, the Additional Technical Instructions and the Feria Valencia regulations.
- The 9kW, three-phase general circuit breaker panel boards (up to 16 amps), 12kW (up to 25 amps), 18kW (up to 32 amps) and 36kW (up to 63kW) have 3P+N+E female CETAC sockets for the connection of the required distribution panel boards, and can also be rented (up to 32 amps).

### Notes:

The power consumption rates are likely to upgrade/modification.  
Electricity and drive circuit consumption will be charged according to the POWER of the general circuit breaker panel boards installed.  
Connection of stands to electrical supply will begin 4 days before the opening of the fair.  
The rates indicated are subject.  
The supply of power is a subcontracted service and FERIA VALENCIA cannot be responsible for power failures due to external circumstances

### COMPULSORY MINIMUM REQUIREMENTS FOR STAND SUPPLY CONNECTION BASED ON SPANISH LEGISLATION

All electrical installations must be made with 1Kv. Conductor or in tubing, free from halogens and with reduced opacity.

#### CONDUCTORS

All electrical installations shall be made using electrical conductors rated at 1KV. (1000 V); mailing this 300, 500 and 750 V. Conductors may be used provided that they are enclosed within a protective tube ITC- BT 34, 6-2, 6-3, ITC- BT- 20, 2.2-1 and 2.2-2, ITC- BT-28.4. Conductors shall conform to the Spanish Standard UNE 21123-4 or 5, equivalent standard (ICE-502). The minimum diameter of branch lines (for lighting and sockets) shall be 2.5mm, protected with heads with a maximum of 16 A. Joints and branches shall be protected using boxes.

#### PROTECTION

All installations shall be protected using a general 30 mA. differential. The chassis of all machinery and electrical equipment must be earthed. A general magnetothermal device rated in accordance with line intensity and general power consumption (conforming to international standards) must be used. Each branch line shall be protected by a magnetothermal device with a maximum of 16 A. and a minimum circuit-breaking capacity of 6 KA. (although 10 KA. is recommendable) (ITC-BT 34 3.1 and 3.3); failing this, ceramic cartridge fuses may be used with a maximum of 16 A., type (gl). (ITC-BT-022 1-1 a&b). Whatever the distribution plans used, the protection of installations for electrical equipment accessible to the general public must be equipped with devices with a maximum residual differential current of 30mA.

#### POWER POINT AND SOKETS

All sockets will be earthed. The sockets installed in the ground will have appropriate protection against water leakages and will be installed at a distance of over one metre from any water outlet.

#### MOTORS

All motors with power exceeding 0.75 kilowatts must be equipped with a limited-intensity starting system, as established by current regulations (ITC-BT- 47-6).

#### LIGHTING

Lamps located less than 2.5 metres from the ground, or in places accessible to people, must be strongly fixed and located in such a way that they are not a risk for people and there is no risk of any materials setting on fire.  
Any lighting which reaches high temperatures must be located far enough from any flammable materials.

#### EARTHED CONNECTIONS

The metallic structure of the stands must be earthed.

#### NEON SIGNS

Individual magnetothermal circuit breakers for each step-up transformer installed will be available.  
Signs with their lower end at a distance less than 2.5 metres from the ground must be covered with an adequate dielectric cover.  
Signs which are located higher than this must have all voltage areas insulated.

#### ELECTRICAL SYSTEM

The electricity supply must be a low power supply and must be set-up by a qualified installation company. Individuals or legal entities who wish to carry out such activities in Spain must submit a declaration with the requirements established by law to the corresponding body of the Autonomous Community in which they wish to settle. The corresponding body of the Autonomous Community will assign a company identification number. Once the electrical system has been set up, a qualified installation company will check the installation and will give the corresponding low voltage certificate (Certins page), a copy of which shall be given to the Electronic Services Department of Feria Valencia in order to connect the electricity supply.

## APPLICATION FORM

### NOTES:

Available to electrical installer at the FERIA VALENCIA Electrical Services Section is an abstract of the Low Voltage Electrotechnical Regulations BT and Regulation referring to high voltage lighting installations.

All electrical installations must be comply with the new standars (Real Decreto 842/2002 passed on 2 August 2002).



### OBSERVATIONS:

FERIA VALENCIA has fixed power points with a maximum of 50KW for lighting and 35KW for machinery. All services must use these power points. In the event of needing power supply for machinery requiring more than 35 KW in one single power point, the Technical Services will indicate the exact point where it can be connected, with the applicant assuming the costs of supply and surge protector. Power points for lighting have a max of 18KW/ in a 5-pole 32A outlet. Exhibitors with lighting needing more power can fraction it and connect to the FERIA VALENCIA fixed power points. FERIA VALENCIA supplies a maximum electrical power of 3000W, single phase 230V.

All machines or device using electronic components which may be deprogrammed due to power cuts are compulsorily required to have UPS (Uninterrupted power supply) resides the necessary harmonic filters for disruptions and reactive power condensers, as regulated in the new ITC- BT-43 2.7 standards.

### DESIGN PLAN FOR POWER OUTLETS OF MORE THAN 50 KW

In accordance with Spanish legislation, all stands with an electrical power outlet of more than 50 kw need to have a design plan and installation certificate, carried out by a competent technician (an engineer with expertise in electrotechnics).

If each individual power outlet does not exceed 50 kw, then this plan will not be necessary.

For example, a stand with a lighting outlet of 30 kw and two power outlets of 40 kw, amounting to 110 kw in total, will not need a design plan; a stand with a power outlet of 80 kw a lighting outlet of 30 kw, also amounting to 110 kw in total, will need a design plan.

The data required to carry out the plan will be (see Feria Valencia's regulations on electrical installations):

Owner's details (name, company name, address, Tax ID No.).

Installer's details (name, company name, address, Tax ID No.).

Stand location.

Nominal ratio and power of receivers being installed, along with stand floor plan showing their location.

Security systems and devices employed, distribution and protection boxes, etc.

Schematic diagram of the installation, characteristics of circuit-breaker and protection devices employed, points of use and conductor sections.

Characteristics and conductor sections and conduits to be used.

Sketch of the layout, indicating the location of the different points of use.

Calculations supporting the design, if available.



## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

Person in Charge of Assembly:

Phone:

RIGGING POINTS WITH MANUAL HOIST &amp; SAFETY

UNITS

TOTAL WEIGHT OF ITEMS ON CEILING

THERE IS HEAVY ITEM IN ANY POINT WITH WEIGHT

DATE FOR THE RIGGING POINTS ASSEMBLY

RATES (VAT not included)

Nº POINTS	PRICE /UNIT	ADMINISTRATIVE TAXES UNIT.	CERTIFICATE TAXES UNIT.	TOTAL PRICE/UNIT.	QUANTITY POINTS
1	210,20 €	+ 22 €	+ 30,80 €	= 263,00 €	
2	180,20 €	+ 22 €	+ 30,80 €	= 233,00 €	
3	170,20 €	+ 22 €	+ 30,80 €	= 223,00 €	
4	165,20 €	+ 22 €	+ 30,80 €	= 218,00 €	
5	162,20 €	+ 22 €	+ 30,80 €	= 215,00 €	
6 a 10	159,20 €	+ 22 €	+ 30,80 €	= 212,00 €	
11 a 30	159,20 €	+ 22 €	+ 28,60 €	= 209,80 €	
31 a 50	159,20 €	+ 22 €	+ 25,30 €	= 206,50 €	
+ de 50	159,20 €	+ 22 €	+ 20,90 €	= 202,10 €	

## ACCESORIES FOR SIMPLE RIGGING POINTS

ITEM	PRICE UNIT	QUANTITY	TOTAL
MOTOR HOIST:	125€		

## TERMS &amp; CONDITIONS

1. Due to security, risk prevention and venue maintenance reasons, Feria Valencia takes over the management of the ceiling's hanging points installation.
2. The exhibitor or assembly company can be able to put their own rigging accesories after send the control quality and certificate of this items previously to SGS company and Feria Valencia, install the single rigging point.
3. The amount includes to put the item, operation and remove it.

For technical question contact to: [rigging@feriavalencia.com](mailto:rigging@feriavalencia.com)

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Date, signature, and company stamp



APPLICATION FORM



TRADE FAIR:	
Exhibiting Firm:	
Contact:	Stand Number:
E-mail:	

Person in Charge of Assembly:
Phone:

**RATES** (VAT not included)

TYPE OF TRUSS	METERS	PRICE MT.	TOTAL
<input type="checkbox"/> SQUARE TRUSS OF 30 CM X 30 CM		25,00 €	
<input type="checkbox"/> TRIANGULAR TRUSS OF 25 CM X 25 CM		25,00 €	
<input type="checkbox"/> CIRCLE TRUSS/ PLEASE TYPE DIAMETER		request budget	

**WEIGHT AND HEAVY**

- TOTAL WEIGHT OF ITEMS ON TRUSS:
- THERE IS HEAVY ITEM IN ANY POINT WITH WEIGHT:   
 If there is a heavy weight in any point at B.2 blank, please include in your information the location of this heavy weight.

**TERMS & CONDITIONS**

- The amount of truss includes to assembly it and remove it.
- The customer becomes person in charge of the flaw caused to the items in rent.

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Date, signature, and company stamp

Date: Valencia, ..... / ..... / 201.....



APPLICATION FORM



TRADE FAIR:	
Exhibiting Firm:	
Contact:	Stand Number:
E-mail:	

Lines required (whole event):

- 512 kbps  ..... lines required
- 1024 kbps  ..... lines required
- 1984 kbps  ..... lines required

- Public Address  ..... lines
- Cable connection  ..... lines
- Other services

You can also contract on a daily basis. Please let us know the kind of the line, number of lines, number of days and start date:.....

1. **Standard broadband service:** Internet Connection Service with 3 possible speeds: 512 kbps, 1.024 kbps o 1.984 kbps. This connection enables standard internet services like browsing, e-mail, VPN connections, etc. Connection is via Wi-Fi network, per individual computer and is no externally adressable.

2. **Special broadband services:** Public IP address, Cable connection, others.  
*Additional services: please contact Technical Support Dept. for personalized estimate.*

**RATES** (VAT not included)

	512kbps	1024 kbps	1984 kbps
1 line for whole event	90 €	180 €	270 €
5 lines for whole event	240 €	480 €	720 €
1 line / day	30 €	60 €	90 €
5 lines /day(pack)	80 €	160 €	240 €

Public IP Address:	300 € / event
Cable connection:	300 € / event

Other special services: Need to be rated separately. Email: [soporte@feriavalencia.com](mailto:soporte@feriavalencia.com) - Phone: +34 902 747 342

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**REQUIREMENTS:**

1. Computer with 10/100 Base - T/Tx Ethernet network card, CD-Rom and one available USB port or wireless adaptor 802.11 b/g. Windows XP SP2 minimum or Windows 2000 sp4.
2. The customer's computer should have a TCP/IP protocol configuration and use DHCP for automatic TCP/IP configuration and avail of a browser (Internet Explorer, Mozilla...).
3. The customer will have to avail of one or various sockets to meet its electrical requirements for each computer. Power supply is not included.
4. Since that the number of Internet connections is limited, this service should be applied for at least one month in advance. Any later application ring +34 / 902 747 342 to verify availability of lines.

**TECHNICAL SPECIFICATIONS:**

1. This is an Internet Connection Service with 3 possible speeds. The connection with the customer's computer is made generally via WI-FI, although FERIA VALENCIA reserves the right to supply the connection using a copper wire with RJ45 connector if the service characteristics so require.
2. The customer's computer should have a TCP/IP protocol configuration and use DHCP for automatic TCP/IP configuration. This service is provided only for one computer per contracted service.
3. The initial connection will be made by the customer itself with the assistance of the instructions provided, and the back-up technical support service on +34 / 902 747 342.
4. This connection includes no Antivirus, Firewall or Intrusion Detection Service. It is the customer's own responsibility to provide the necessary security systems, including antivirus and anti-intrusion. The customer commits itself to refrain from entering the FERIA VALENCIA internet systems or of other customers connected to the systems. Despite the security measures implemented by FERIA VALENCIA, and those taken by the customer, there still exists the possibility of some type of security incident, in which case FERIA VALENCIA does not accept responsibility for any possible consequences.
5. FERIA VALENCIA reserves the right to disconnect from the network any computer that may cause or is causing problems to the network as a whole.
6. If you wish to order additional services, please consult our Technical Support Dept. for specifications.

**CONNECTION:**

The details to configure the connection must be collected at the Treasury Office. If your computer does not have a wireless adaptor (802.11 b/g) you can order one by contacting our Technical Support Dept.

E-mail: [soporte@feriavalencia.com](mailto:soporte@feriavalencia.com) - Phone: +34 902 747 342

## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

Requests Carpeting

Requested area (sqm)

Colour/s

You do not need to contract the carpet service if you have booked a shell scheme.

IF THE FLOOR IS NOT GOING TO BE ALL THE SAME COLOUR, A DRAWING MUST BE ATTACHED

### RATES (VAT not included)

- Single-colour carpet: 6 €/sqm
- Colour combination: 7 €/sqm

### LIST OF AVAILABLE COLOURS

- |            |               |                   |                  |
|------------|---------------|-------------------|------------------|
| · Sahara   | · Jasper Sand | · Anthracite Grey | · Turquoise Blue |
| · Mink     | · Light Green | · Black           | · Mid Brown      |
| · Gold     | · Leaf Green  | · White           | · Dark Brown     |
| · Whisky   | · Grass Green | · Air force Blue  | · Jasper Brown   |
| · Yellow   | · Dark Green  | · Lavender Blue   | · Violet         |
| · Sienna   | · Pearl Grey  | · Duchess Blue    | · Fuchsia        |
| · Red      | · Jasper Grey | · Navy Blue       | · Pink           |
| · Burgundy | · Dark Grey   | · Deep Blue       | · Bubblegum Pink |

### OTHER SERVICES AVAILABLE - REQUEST A CUSTOMISED QUOTE

- Lawn-type carpet (Synthetic fibre)
- Jute carpet (Natural fibre)
- Bamboo carpet (Natural fibre)
- KNOTTED carpet
- TUFTED carpet

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## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

Requests Wooden Platform

1. Chipboard

2. Double Chipboard

3. Melamine

Requested Area (sqm)

IF THE PLATFORM DOES NOT COVER THE ENTIRE FLOOR AREA OF THE STAND AN ANNOTATED DRAWING MUST BE ATTACHED.

### RATES (VAT not included)

- Chipboard: 7,00 €/sqm
- Double Chipboard: 13,00 €/sqm
- White melamine: 20,00 €/sqm

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Date: Valencia, ..... / ..... / 201....

## APPLICATION FORM



TRADE FAIR:	
Exhibiting Firm:	
Contact:	Stand Number:
E-mail:	

To hire meeting rooms of the Exhibition Centre just tick the box above and a member of FERIA VALENCIA will contact your company. Rates indicated down here will apply 20% discount available for exhibitors on rates for hiring rooms during trade fairs.

### RATES (VAT not included)

MEETING ROOMS	SIZE (m <sup>2</sup> )	CAPACITY (seats)	RATES €/1 HOUR	RATES €/HALF DAY	RATES €/1 DAY
Alicante	70	20	135	365	620
Castellón	70	56	135	365	620
Valencia	105	45	135	365	620
Assembly Hall	500	300	345	1.120	2.110
Buyer's Club	15+17+15	12+8+8	58	175	280
Buyer's Club - (Consular Room)	56	45	120	365	565
Joaquín Rodrigo (4 Rooms)*	40	30*4	115	365	565
Joaquín Rodrigo - Big Room	135	130	225	845	1.370
Ausias March (3 Rooms)*	40	30*3	115	365	565
Ausias March (Big Rooms)	132	110	225	845	1.370
VIP Room Mall	852	140	165	640	1.065
Board Room	1.125	118	240	855	1.595
VIP Room Hall 8	330	54	165	640	1.065

#### \* Prices per room

FERIA VALENCIA also has its own Events Centre, a building designed especially to hold conferences, congresses, seminars or other events related with trade fairs. It is equipped with the best and latest services and is also available with an optional contiguous exhibition hall with 10.000m<sup>2</sup> allowing for the perfection combination of a congress and an exhibition.

More information on the Events Centre at: <http://centroeventos.feriavalencia.com>

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## ROOM EQUIPMENT AND FEATURES:



	Video projector	Loudspeaker	Voice and data	Control Cabin	DVD Player	Video-camera	LCD Screen	Simultaneous interpretation
Alicante	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Castellón	2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Valencia	2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Assembly Hall	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Buyer's Club (3 Rooms)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Buyer's Club Consular Room	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joaquín Rodrigo (4 Rooms)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joaquín Rodrigo Big Room	2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ausias March (3 Rooms)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ausias March Big Room	2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VIP Room Mall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Board Room	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VIP Room Hall 8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Events Centre	Video projector	Loudspeaker	Voice and data	Control Cabin	DVD Player	Video-camera	LCD Screen	Simultaneous interpretation
Meeting Room 4A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Meeting Room 4C	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Meeting Room 4F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Meeting Room 4D	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Auditorium 3A	2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Meeting Room 3F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Meeting Room 3G	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Meeting Rooms, 3B, 3C, 3D	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meeting Room, 3E, 3H	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meeting Room 2D	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meeting Room 2E	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Meeting Room 2F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Meeting Room 2G	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Meeting Room 2H	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Meeting Room 2I	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Auditorium 1A	3	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	3	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

This meeting room does not have this equipment. Requests budget

This meeting room have this equipment

This meeting room have pre-installation for this equipment

## APPLICATION FORM



TRADE FAIR:	
Exhibiting Firm:	
Contact:	Stand Number:
E-mail:	

Number of Spaces       Number of Days

**FERIA VALENCIA** offers you the possibility of parking during the setting-up and dismantling periods, and during the exhibition days.

Truck's parking, please ask for availability and rates.

Parking P-1 and P-2 auto maximum height 2'10 metres.

Reservations will be accepted upon payment in the Treasury office of **FERIA VALENCIA**. Service subject to availability.

**RATES** (VAT not included)

- During the event days: 13,89 €/day.
- During assembly and dismantling days please ask for availability and rates.

**DEADLINE FOR SENDING THIS FORM: 4 WORKING DAYS BEFORE SET-UP.  
PLEASE SEND THIS FORM BY E-MAIL OR FAX: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) +34 902 747 345**

Date, signature, and company stamp

Date: Valencia, ..... / ..... / 201....

## APPLICATION FORM



TRADE FAIR:	
Exhibiting Firm:	
Contact:	Stand Number:
E-mail:	

The water and drainage service is supplied exclusively through Feria Valencia from the main network located in the floor of the exhibition pavilions. Each water supply/drainage connection consists of a ½ inch section and drainage of 25mm diameter.

Both the main supply as well as the connections with the exhibitor should be accessible at all times; that is to say, they can not be covered by any fixed element, such as platforms or pavements. If these elements are being used, readily accessible registration covers must be available which require no special tools.

The water supply pressure in the exhibition pavilions are:

PAVILIONS	PRESURE
Level 1, Pavilions 1, 2, 3, 4	2Kg/cm. <sup>2</sup>
Level 1, Pavilion 5	4Kg/cm. <sup>2</sup>
Level 2, Pavilions 1, 2, 3, 4, 6, 7, 8	4Kg/cm. <sup>2</sup>
Level 3, Pavilions 1, 2, 3, 4, 6, 7	3Kg/cm. <sup>2</sup>
Pavilion 6 bis	No service

WATER/ DRAINAGE	<input type="checkbox"/>	Number of connections:	<input type="checkbox"/>
Basin	<input type="checkbox"/>	Number:	<input type="checkbox"/>
Filling of basins and pools	<input type="checkbox"/>	Cubic Meters:	<input type="checkbox"/>

### RATES (VAT not included)

- Connection and consumption cost: 210 €
- Rental fee for the sink: 50 € (unit/event)
- Cost of filling (up to one cubic metre): 30 € - 2 € per additional cubic metre

**DEADLINE FOR SENDING THIS FORM: 1 MONTH BEFORE SET-UP. ANY APPLICATION RECEIVED WITH LESS THAN 4 WORKING DAYS BEFORE THE START OF SET UP, WILL IMPLY A 25% SURCHARGE ON THE TOTAL RATE. AVAILABILITY OF ALL REFERENCES IS NOT GUARANTEED.**  
 PLEASE SEND THIS FORM BY E-MAIL OR FAX: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) +34 902 747 345

Date, signature, and company stamp



## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

The compressed air service is available in exhibition pavilions 1 to 5 on all levels. Feria Valencia will supply the connection at the location, using pressure hoses with 13 mm. inner diameter and 19 mm. external diameter, sufficient for a supply of up to 3000 litres / minute, with a ½ inch valve with screw thread. The connection to the supply and with machines is the responsibility and task of the exhibitor.

The exhibitor must indicate the volume it expects to consume in litres/minute, applying the coefficient of simultaneity it considers suitable.

The supply points and the connection points used by the exhibitor must be readily accessible at all times; that is to say, they can not be covered with any fixed element, such as column coverings, platforms or pavement. If these elements are being used, readily accessible registration covers must be available, which do not need special tools.

A minimum pressure of 8 bars is guaranteed at any point in the installation. The pressure should be regulated by the exhibitor in function of its needs and using its own means.

COMPRESSED AIR

Connection Points:

Total Estimated consumption:  litres/minute

### RATES (VAT not included)

· Connection cost: 340 €

**DEADLINE FOR SENDING THIS FORM: 1 MONTH BEFORE SET-UP. ANY APPLICATION RECEIVED WITH LESS THAN 4 WORKING DAYS BEFORE THE START OF SET UP, WILL IMPLY A 25% SURCHARGE ON THE TOTAL RATE. AVAILABILITY OF ALL REFERENCES IS NOT GUARANTEED.**

**PLEASE SEND THIS FORM BY E-MAIL OR FAX: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) +34 902 747 345**

Date, signature, and company stamp

Date: Valencia, ..... / ..... / 201....



## APPLICATION FORM



TRADE FAIR:	
Exhibiting Firm:	
Contact:	Stand Number:
E-mail:	

This service is subcontracted by **FERIA VALENCIA**. For technical details, please contact **WE SERVICES**.  
 Tel.: +34 633 210 393; Mr. Xavier Magdaleno +34 633 200 068 Mr. Eduardo Ortiz; +34 633 200 253 Mr. Simón Puchol - E-mail: [admin@weservices.es](mailto:admin@weservices.es) Payment requested concepts must be paid at **WE SERVICES**.

### RATES (VAT not included)

CRANES	Tm.	(€/HOUR)	UNITS	SURCHARGE	TOTAL	SERVICE DATE
Minimum Service 1hr	30 Tm	115,00 €/h				
Minimum Service 1hr	40 Tm	145,00 €/h				
* Over cranes 3TM are only allowed in Halls: 5, 6 and 7 ground floor.						
FORKLIFT	Tm.	(€/HOUR)	UNITS	SURCHARGE	TOTAL	SERVICE DATE
Minimum Service. (1/2hr)	3 Tm	33,00 €/hr				
More than 1/2 h In Franction 1 hr.	3 Tm	55,00 €/hr				
Minimum Services(1hr)	5 Tm	85,00 €/hr				
* Over forklift 3TM are only allowed in Halls: 5, 6 and 7 ground floor.						
MANUAL FOKLIFT						
Minimum Service 1 hour		30,00 €/hr				
LOADING AND UNLOADING STAFF						
Minimum Service 2 hours		36,00 €/hr				
PLATFORM						
Minimum Service 1 hour	20 Tm	95,00€/hr.				
SELF LOANDERS UP TO						
Minimum Service 2 hour	9 Tm	95,00€/hr.				
Minimum Service 2 hour	15 Tm	105,00€/hr.				
RECEIPT EMTIES - STORAGE ROOM - STAND DELIVERY (€/ m3)						
Up to 3 m <sup>3</sup>		30,00 €/m3			Minimum Services 2 m <sup>3</sup>	
Up to 10 m <sup>3</sup>		27,00 €/m3				
More than to 10 m <sup>3</sup>		25,00€/m3				
RECEIPT PACKING WITH CONTENTS- ( TOOLS,LADDER,ETC...) STORAGE ROOM - STAND DELIVERY (€/ m3)						
Up to 3 m <sup>3</sup>		37,00 €/m3			Minimum Services 2 m <sup>3</sup>	
Up to 10 m <sup>3</sup>		29,00 €/m3				
More than 10 m <sup>3</sup>		20,00 €/m3				
CUSTOM BUDGET FOR FORWARDING SERVICE						
* Check Availability/Budget						

### RENTAL TERMS:

1. All services are paid to WE SERVICES.
2. The service will have a 50% increase on weekends and holidays.
3. The service will have a 50 % increase form 20:00 to 08:00 hr.
4. Total amount service will have a 3,35 %(min.3,50€/exhibitor) increase for handling insurance.
5. Hours: from 8,00 to 20,00h Monday to Friday.
6. The customer's signature on the slip will mean acceptance.

Date, signature, and company stamp

**APPLICATION FORM**


TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

This service is subcontracted by **FERIA VALENCIA**. For technical details, please contact **MOLDTRANS**.

Tel.: +34 963 861 236 - E-mail: [jose.galvez@moldtrans.es](mailto:jose.galvez@moldtrans.es) / [ferias@moldtrans.es](mailto:ferias@moldtrans.es)

Payment requested concepts must be paid at the offices of the company **MOLDTRANS** located in the Mall Level of the exhibition site.

**RATES** (VAT not included)

FORKLIFT	Tm.	(€/HOUR)	UNITS	SURCHARGE	TOTAL	SERVICE DATE
Minimum Service. (1/2hr)	3 Tm	26,95 €				
1 h.	3 Tm	51,95 €				
* Over forklift 3TM are only allowed in Halls: 5, 6 and 7 ground floor. Request budget						
<b>MANUAL FOKLIPT</b>						
Minimum Service 1 hour	2 Tm	26,95 €				
<b>LOADING AND UNLOADING STAFF</b>						
Minimum Service 2 hours		35,99 €				
<b>SELF-LOADERS UP TO</b>						
Minimum Service 3 hours	9 Tm	62,97 €				
Minimum Service 3 hours	15 Tm	71,73 €				
Minimum Service 3 hours	20 Tm	95,33 €				
<b>CRANES UP TO</b>						
Minimum Service 3 hours	30 Tm	80,47 €				
Minimum Service 3 hours	40 Tm	95,33 €				
* Cranes over 30Tm permitted only allowed in Halls: 5, 6 and 7 ground floor.						
<b>STORAGE ROOM - STAND DELIVERY(1m<sup>3</sup> minimum)</b>						
		(€/ m3)				
Up to 3 m <sup>3</sup>		36,48 €				
Up to 10 m <sup>3</sup>		31,72 €				
Up to 10 m <sup>3</sup>		25,03 €				
<b>STORAGE OF PACKAGING AND EMPTIES(1m<sup>3</sup> minimum)</b>						
		(€/ m3)				
Up to 3 m <sup>3</sup>		29,08 €				
Up to 10 m <sup>3</sup>		26,16 €				
More than 10 m <sup>3</sup>		24,12 €				
<b>STAND - STORE ROOM DELIVERY(1m<sup>3</sup> minimum)</b>						
		(€/ m3)				
Up to 3 m <sup>3</sup>		36,48 €				
Up to 10 m <sup>3</sup>		31,72 €				
More than 10 m <sup>3</sup>		25,03 €				
<b>FORKLIFT (self-drive)</b>	<b>WORKING HEIGHT</b>	<b>(€/day)</b>	<b>INSURANCE</b>	<b>WASTE MANAGEMENT</b>	<b>UNITS</b>	<b>TOTAL</b>
	3 Tm	105,78 €	3,45 €	10,00 €		

Continued in the next page

Date, signature, and company stamp

Date: Valencia, ..... / ..... / 201...



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

ELECTRIC SCISSOR LIFT	(€/DAY)	INSURANCE	UNITS	TOTAL
8,00 mts - 35,00 mts	Check*			
DIESEL SCISSOR LIFT	(€/DAY)	INSURANCE	UNITS	TOTAL
8,00 mts - 35,00 mts	Check*			
ELECTRIC ARTICULATED PLATFORM	(€/DAY)	INSURANCE	UNITS	TOTAL
8,00 mts - 35,00 mts	Check*			
DIESEL ARTICULATED PLATFORM	(€/DAY)	INSURANCE	UNITS	TOTAL
8,00 mts - 35,00 mts	Check*			
DIESEL POWERED TELESCOPIC PLATFORM	(€/DAY)	INSURANCE	UNITS	TOTAL
8,00 mts - 35,00 mts	Check*			
CUSTOM BUDGET FOR FORWARDING SERVICE				
DESCRIPTION	TOTAL		SERVICE DATE	

\* Check Availability/Budget

**RENTAL TERMS:**

1. All services are paid in Moldtrans office located in the MALL Level at Exhibition site.
2. Only in the lift up to 3 tm there a minimum service of 1 / 2 hr on a normal schedule
3. All our services are requested via fax or mail with 48 hours in advance.
4. The request shall indicate: location, start time, end time and type of merchandise.
5. The service truck, crane and staff will have a 100% increase on weekends and holidays.
6. The customer's signature on the slip will mean acceptance.
7. Hours: from 8,00 to 20,00h Monday to Friday.
8. Waste Management: 10€ per contract.
9. Gas-oil consumption paid directly by the customer.

Date, signature, and company stamp

## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

The Feria Valencia Press Office prepares different types of news documents for release to the media. In addition to all the information on events and associated activities, we provide journalists with descriptions and pictures of exhibitors' new developments.

This service costs exhibitors nothing extra, and it's a great promotional opportunity.

If you'd like information on your company to be included in our press packets, just fill out the form.

For more information:  
Press Office

[prensa@feriavalencia.com](mailto:prensa@feriavalencia.com)

Tfno. 96 386 13 43 - Fax. 96 386 13 62

### RATES

· FREE SERVICE

PLEASE SEND THIS FORM BY E-MAIL OR FAX: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) +34 902 747 345

Date, signature, and company stamp

Date: Valencia, ..... / ..... / 201....

## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

### RATES (VAT not included)

DESCRIPTION OF THE SERVICE	RATES
<input type="checkbox"/> DISTRIBUTION OF EXHIBITOR'S PRESS RELEASE	500 €
<input type="checkbox"/> PREPARATION AND SENDING OF PRESS RELEASE	1.000 €
<input type="checkbox"/> ORGANIZATION OF PRESS CONFERENCE / PRESENTATION TO THE MEDIA	3.000 €

### These new services INCLUDE:

- Prior consulting (definition of content to be communicated; optimum place, date and time for the meeting).
- Writing and sending of the announcement to the media.
- Room rental and preparation.
- Accreditation and direct attention, on-site dealings with the media attending the meeting
- Media tracking
- Clipping service: compiling and sending of the news published in on-line/off-line media, as well as on the radio and television.
- Reinforcement of the communications activities undertaken through presentation via Feria Valencia's website ([www.feriavalencia.com](http://www.feriavalencia.com))

These services DO NOT INCLUDE expenses paid to third parties: graphic material / photography services, hostesses, messengers, catering, backdrops, etc. Up to 10 % may be charged for the financing and coordination of these services.

If you are interested in ordering another type of product that is not included in this form, please contact: Press Office Feria Valencia. [prensa@feriavalencia.com](mailto:prensa@feriavalencia.com) - Telf. 963 861 343

**DEADLINE FOR SENDING THIS FORM: 4 WORKING DAYS BEFORE SET-UP. ANY APPLICATION RECEIVED WITH LESS THAN 4 WORKING DAYS BEFORE THE START OF SET UP, WILL IMPLY A 25% SURCHARGE ON THE TOTAL RATE. AVAILABILITY OF ALL REFERENCES IS NOT GUARANTEED.**  
PLEASE SEND THIS FORM BY E-MAIL OR FAX: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) +34 902 747 345

Date, signature, and company stamp

## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

To contract the Service please complete the form and send to: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) or:  
FAX: +34 902 747 345

For queries or further information, please contact the company AUDITORÍA DE MEDIOS S.L.  
Tel: +34 647 135 148 - Fax: +34 963 106 215 - E-mail: [atencionalcliente@auditmedia.es](mailto:atencionalcliente@auditmedia.es)

### RATES (VAT not included)

DESCRIPTION OF SERVICE	EUROS/MONTH	No. MONTHS
<input type="checkbox"/> PRINT MEDIA MONITORING	190 €	1

### TERMS OF SERVICE:

- The period of service will be for a month, using the dates of the event attended by the exhibitor as reference.
- Auditoría de Medios S.L. will provide the client with personalised access to their own News Board or Back Office, where they will be able to view published news regarding their area of interest.
- The news published will be regarding the Trade Fair at which the client exhibited, as well as news related to their sector. A maximum of 10 areas of interest will be pre-selected by Feria Valencia for each case.
- In addition, the client will be able to specify up to 3 further areas of interest of their choice, e.g. their brand name, subsector, competitors, etc.
- Activation of the account and provision of passwords will take place within 6 hours.
- The media to be analysed will include the main national media and a selection of 10 international media.
- Occasionally, and for foreign clients (not Spanish), we will consider in each case the possibility of including an additional international print publication (the leading one in their country), if this is not already among the list of international media.

*\*The client may not include, unless expressly authorised by Auditoría de Medios S.L in writing, or by the owner of the corresponding intellectual property rights or whomever is responsible for the collective management of same (CEDRO - Spanish Reproduction Rights Centre, publishers, etc.), all or part of the content of the news information to which they have access through the service provided by Auditoría de Medios S.L. on any of their own news and information distribution systems, or those of third parties, to which the client's employees, or others, have access to.*

*\*The client may not reproduce, transfer, sell, publish, communicate, post, or distribute by any means (in the broadest sense of the word) the content supplied by Auditoría de Medios S.L., or develop any type of action in exchange for valuable consideration, whether total or partial, with the content received from Auditoría de Medios S.L., nor use it for any other purposes other than for their own personal use.*

*\*The client undertakes to respect all industrial and intellectual property rights of the information received via the Auditoría de Medios S.L. system.*

PLEASE SEND THIS FORM TO: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) OR BY FAX: +34 902 747 345

Date, signature, and company stamp

## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

- Number of phones  
 ISDN Line

### RATES (VAT not included)

· Deposit:	100 €
· Installation fee:	70 €
· ISDN surcharge:	150 €
· Service fee:	0,10 € / <i>per unit as indicated by meter</i>

The installation fee and the deposit must be paid when ordering the service.

The service fee must be paid upon return of the device.

The telephone connection and the ISDN surcharge do not include computer interconnection, nor Internet Server. The two lines come with a standard RJ - 11 jack (for telephone) and RJ - 45 for ISDN modem router.

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Date, signature, and company stamp

Date: Valencia, ..... / ..... / 201....

APPLICATION FORM



## OFFICIAL STAND DESIGNERS

OM ESPACIOS DE IDENTIDAD, S.L.  
Pol. Ind. El Oliveral  
C/ H esquina C/V  
46190 Ribarroja del Turia (Valencia)  
Phone: +34 902 157 761  
Fax.: +34 902 180 927  
Email.: comercial@omespacios.com  
Web.: www.omespacios.com

MONTORO O.R., S.L.  
Parque Tecnológico  
C/ Charles R. Darwin 38  
46980 Paterna (Valencia)  
Phone: +34 96 134 40 27  
Fax.: +34 96 134 39 16  
Email.: comercial@montoro.net  
Web.: www.montoro.net

If you need any additional information, don't  
hesitate to contact us:

[servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com)

Tel.: +34 902 747 309

## APPLICATION FORM



TRADE FAIR:	
Exhibiting Firm:	
Contact:	Stand Number:
E-mail:	

Before beginning the assembly or construction of its stand, the exhibitor, or other company working on its behalf, must present detailed plans for prior approval. The stand must fulfil the regulations included in the Application for Participation form (see Conditions), as well as the Rules and Regulations for Setting-up and dismantling.

In this present form, all work to be undertaken must be clearly specified, and must comply with the sketch of the stand (obligatory requirement), which must also be presented to the organization of the trade fair for approval by the Technical Department at FERIA VALENCIA.

In addition, to use cover of general services and extensions of opening and closing times, decorators will be obliged to pay the detailed rates in the reverse, upon application for assembly passes.

### DATA OF THE DECORATOR:

Name: .....  
Address: .....  
City: .....  
Phone: ..... Fax: .....  
E-mail: .....

Description of the products to be used for construction and to be exhibited. THIS FORM MUST BE RETURNED WITH THE BUILD-UP PROJECT DRAWINGS ATTACHED: .....

.....  
.....  
.....  
.....  
.....

If you additional information (height, weight, measurement, etc.) contact with Assembly Department:  
Tel.: +34 902 747 338 - E.mail: [montajesyservicios@feriavalencia.com](mailto:montajesyservicios@feriavalencia.com)

**DEADLINE FOR SENDING THIS FORM: 4 WORKING DAYS BEFORE SET-UP. ANY APPLICATION RECEIVED WITH LESS THAN 4 WORKING DAYS BEFORE THE START OF SET UP, WILL IMPLY A 25% SURCHARGE ON THE TOTAL RATE. AVAILABILITY OF ALL REFERENCES IS NOT GUARANTEED.**  
PLEASE SEND THIS FORM BY E-MAIL OR FAX: [montajesyservicios@feriavalencia.com](mailto:montajesyservicios@feriavalencia.com) +34 96 386 13 07

Date, signature, and company stamp

## RATES (VAT not included)

1. Service charge for assembly work on agreed dates	4 €/m <sup>2</sup>
2. Service charge for assembly work before agreed date	8 €/m <sup>2</sup>
3. Service charge for assembly work on weekends and holidays	5 €/m <sup>2</sup> /day
4. Exhibitor charge for night-time assembly work	150 €/stand/h.
5. Exhibitor charge for assembly work before agreed date	5 €/m <sup>2</sup> /day
6. Exhibitor charge for assembly work on weekends and holidays	5 €/m <sup>2</sup> /day
7. Fees for joinery work on agreed dates	5 €/m <sup>2</sup>
8. Fees for joinery work before agreed date	5 €/m <sup>2</sup> /day
9. Fees for joinery work on weekends and holidays	5 €/m <sup>2</sup> /day
10. Fees for laying carpet / flooring	1.55 €/m <sup>2</sup>
11. Fees for ceiling fixture points	22 €/point of lineal metre
12. Fees for assembly work for examination of ceiling fixture points	
12a. From 1 to 10 points.	30,80 €/point
12b. From 11 to 30 points.	28,60 €/point
12c. From 31 to 50 points.	25,30 €/point
12d. More than 51 points	20,90 €/point
13. Deposit for ceiling fixture points on Levels 1 & 2	55 €/point of lineal metre
14. Deposit for ceiling fixture points on Level 3 & Pavilion 5	110 €/point of lineal metre
15. Fees for welding service	74 €/hour
16. Fees for disconnection of lights by Feria Valencia services	40 €/light
17. Deposit for disconnection of lights by outsourced service company	40 €/light
18. Fees for fitter of modular mezzanine on stipulated date	4 €/m <sup>2</sup>
19. Fees for fitter of modular mezzanine before stipulated date	5 €/m <sup>2</sup> /day
20. Fees for fitter of joinery mezzanine on stipulated date	5 €/m <sup>2</sup>
21. Fees for fitter of joinery mezzanine before stipulated date	5 €/m <sup>2</sup> /day



## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

CATEGORY	HOTEL	DISTANCE TO FERIA VALENCIA
5*****	WESTIN	9,2 Km.
4****	EUROSTARS	4,7 Km.
4****	AC VALENCIA	8,6 Km.
4****	AQUA	8,7 Km.
4****	BARCELO	7,9 Km.
4****	BEATRIZ REY D. JAIME	7,4 Km.
4****	HOLIDAY INN	7,4 Km.
4****	NH CENTER	4,4 Km.
4****	NH LAS ARTES	7,9 Km.
4****	NOVOTEL	4,7 Km.
4****	SILKEN	7,2 Km.
4****	SOROLLA PALACE	2,2 Km.
4****	TRYP OCEANIC	11,4 Km.
4****	VALENCIA CENTER	9,3 Km.
4****	VINCCI LYS	8,6 Km.
4****	VINCCI PALACE	8,6 Km.
3***	BELERET	0,5 Km.
3***	VORA FIRA	0,2 Km.
2**	IBIS	4,7 Km.

· See reverse side for service terms



## TERMS

· The rates indicated on the form will be applied as long as booking are made through official office.  
To book rooms, contact them directly:



Contact Person: Amparo  
Mail: [feriavalencia@viajeseci.es](mailto:feriavalencia@viajeseci.es)  
Tel.: 34 96 386 15 44 / +34 96 386 1358  
Fax: +34 96 386 1359  
Hours: 9:00 a 14:00 y 16:00 a 19:00  
24-hour telephone: + 34 96 386 15 44

- The HOTEL rates include breakfast. They do not include VAT.
- Rates are valid throughout the year for exhibitors at FERIA VALENCIA. Subject to availability.

## APPLICATION FORM



TRADE FAIR:	
Exhibiting Firm:	
Contact:	Stand Number:
E-mail:	

- 1. "Full pre-show" Cleaning Service
- 2. "Maintenance" Cleaning Service (per action)
- 3. "Spot" Cleaning Service

### RATES (VAT not included)

DESCRIPTION	QUANTITY		RATES	TOTAL EUROS
1. "Full pre-show" Cleaning Service	sq.m		2,51 €/sq.m	
2. "Maintenance" Cleaning Service (per action)	sq.m	n° of times:	0,85 €/sq.m	
FROM:	<input style="width: 30px; height: 20px;" type="text"/> <input style="width: 30px; height: 20px;" type="text"/> <small>DAY MONTH</small>	TO:	<input style="width: 30px; height: 20px;" type="text"/> <input style="width: 30px; height: 20px;" type="text"/> <small>DAY MONTH</small>	
3. "Spot" Cleaning Service	hours		15,88 €/hour	
FROM:	<input style="width: 30px; height: 20px;" type="text"/> <input style="width: 30px; height: 20px;" type="text"/> <small>DAY MONTH</small>	TO:	<input style="width: 30px; height: 20px;" type="text"/> <input style="width: 30px; height: 20px;" type="text"/> <small>DAY MONTH</small>	
<b>SPOT SERVICES NEEDED:</b> <span style="background-color: #cccccc; display: inline-block; width: 300px; height: 15px;"></span>				

### The three types of service include:

- The "FULL PRE-SHOW" service includes the thorough cleaning of all the components of the stand (including glass surfaces) up to a height of two metres, once the assembly of the stand has been completed, and before the show is officially opened.
- The "MAINTENANCE" cleaning service includes a maintenance cleaning of all the components of the stand (including glass surfaces) up to a height of two metres during the time the show is held. This service may be requested as often as needed. Please indicate the number of times you will need the MAINTENANCE service.
- The SPOT cleaning service includes several specific services: dish washing, cleaning lavatories installed in the stand itself, cleaning carpet or other floor covering, and continuous cleaning (continuous presence of cleaning personnel).

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Date, signature, and company stamp

## APPLICATION FORM



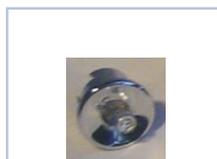
Ref.: 2-1/ Ref.: 2-2 / Ref.: 2-3  
Fixed dichroic ring lamp



Ref.: 2-1/ Ref.: 2-2 / Ref.: 2-3  
Fixed dichroic ring lamp



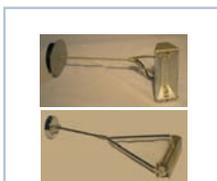
Ref.: 2-4  
Pin ring 12V / 20W



Ref.: 2-7  
Leed fixed 1W /  
White - blue light



Ref.: 3-1  
Quartz lamp  
150w-300w / Base



Ref.: 3-1  
Quartz lamp  
150W-300W / Rod



Ref.: 3-2  
Fixed Quartz /  
150W - 300W



Ref.: 7-5  
Quartz wall 150W  
lamp



Ref.: 4-1  
70W Halogen lamp /  
Base



Ref.: 4-2 Ref.: 4-4  
Fixed Halogen lamp  
70W / 150W



Ref.: 4-3 (2 Modelos)  
Halogen lamp 150w /  
Base and rail



Ref.: 4-5  
Halogen lamp 400w



Ref.: 5-1  
Par30 spotlight  
75-100w/Base and rail



Ref.: 5-2  
Par56 spotlight 300w  
Base and rail



Ref.: 5-3  
Par64 spotlight 1000w  
Base and rail



Ref.: 5-5  
Lamp 6V



Ref.: 5-8  
PC spotlight  
650w



Ref.: 5-10  
Led Par lamp 600w



Ref.: 5-11  
Multiprofile lamp  
600w



Ref.: 9-1  
QR 111 - 1 lamp  
Base and rail



Ref.: 9-2  
QR 111 - 1 Fixed lamp



Ref.: 9-3  
QR 111 - 2 Fixed lamps



Ref.: 9-4  
QR 111 - 3 Fixed lamps



Ref.: 9-5 (3 models)  
QR 111 - 4 Fixed lamps



Ref.: 10-2  
Earthed marker  
(2 models)



Ref.: 11-1  
IEP lamp - Aluminum

## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

### TUNGSTEN HALOGEN LAMPS FIXED TO WOODEN ROOF

RATES (VAT not included)

DESCRIPTION	QUANTITY	EUROS / UNIT	TOTAL EUROS
<input type="checkbox"/> Ref.: 2-1 Fixed dichroic ring lamp 50W		21,00	
<input type="checkbox"/> Ref.: 2-2 Fix to the floor ring lamp		33,00	
<input type="checkbox"/> Ref.: 2-3 Cold-light fixed dichroic ring lamp		24,00	
<input type="checkbox"/> Ref.: 2-4 Pin ring 12V/20W		20,00	
<input type="checkbox"/> Ref.: 2-5 Par30 lamp		25,00	
<input type="checkbox"/> Ref.: 2-7 Leed fixed 1W white / blue light		23,00	

### HALOGEN LINEAR LAMPS OF WARM LIGHT

RATES (VAT not included)

DESCRIPTION	QUANTITY	EUROS / UNIT	TOTAL EUROS
<input type="checkbox"/> Ref.: 3-1 Quartz lamp base and rod 150w-300w		26,00	
<input type="checkbox"/> Ref.: 3-2 Fixed quartz 150w - 300w		26,00	
<input type="checkbox"/> Ref.: 3-3 Quartz lamp 500w		30,00	
<input type="checkbox"/> Ref.: 3-4 Quartz lamp 1000w		45,00	

### HQI COLD LIGHT OR HALOGEN LAMPS

RATES (VAT not included)

DESCRIPTION	QUANTITY	EUROS / UNIT	TOTAL EUROS
<input type="checkbox"/> Ref.: 4-1 Base 70w halogen lamp		55,00	
<input type="checkbox"/> Ref.: 4-2 Fixed 70w halogen lamp		50,00	
<input type="checkbox"/> Ref.: 4-3 Halogen lamp 150w/Base and rail		65,00	
<input type="checkbox"/> Ref.: 4-4 Fixed halogen lamp 150w		50,00	
<input type="checkbox"/> Ref.: 4-5 Halogen lamp 400w		70,00	
<input type="checkbox"/> Ref.: 4-7 Halogen lamp 575w		103,50	

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Date: Valencia, ..... / ..... / 201....

## APPLICATION FORM



TRADE FAIR:	
Exhibiting Firm:	
Contact:	Stand Number:
E-mail:	

### WARM LIGHT LAMPS WITH VARIOUS POWERS FOR STANDS AND TRUSS STRUCTURES

RATES (VAT not included)

DESCRIPTION	QUANTITY	EUROS / UNIT	TOTAL EUROS
<input type="checkbox"/> Ref.: 5-1 Par30 spotlight base and rail 75/100w		25,00	
<input type="checkbox"/> Ref.: 5-2 Par56 spotlight and rail 300w		40,00	
<input type="checkbox"/> Ref.: 5-3 Par64 spotlight base and rail 1000w		60,00	
<input type="checkbox"/> Ref.: 5-5 Lamp 6V		30,00	
<input type="checkbox"/> Ref.: 5-8 PC spotlight 650w		72,00	
<input type="checkbox"/> Ref.: 5-10 Led Par lamp 600w		60,00	
<input type="checkbox"/> Ref.: 5-11 Multiprofile lamp 600w		118,00	

### 12V WARM LIGHT SPOTS WITH QR 50W LAMP

RATES (VAT not included)

DESCRIPTION	QUANTITY	EUROS / UNIT	TOTAL EUROS
<input type="checkbox"/> Ref.: 9-1 QR 111 1 lamp / Base and rail		25,00	
<input type="checkbox"/> Ref.: 9-2 QR 111 1 fixed lamp		27,00	
<input type="checkbox"/> Ref.: 9-3 QR 111 2 fixed lamps		50,00	
<input type="checkbox"/> Ref.: 9-4 QR 111 3 fixed lamps		80,00	
<input type="checkbox"/> Ref.: 9-5 QR 111 4 fixed lamps		100,00	

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## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

### SHUCKO SOCKETS AND POWER CONNECTIONS

RATES (VAT not included)

DESCRIPTION	QUANTITY	EUROS / UNIT	TOTAL EUROS
<input type="checkbox"/> Ref.: 7-1 Wall Dichroic 50w		25,30	
<input type="checkbox"/> Ref.: 7-2 Wall Dichroic rod and rail 50w		24,00	
<input type="checkbox"/> Ref.: 7-3 Wall M/sol base and rail 100w		12,00	
<input type="checkbox"/> Ref.: 7-4 Wall Spot light base and rail 100w		12,00	
<input type="checkbox"/> Ref.: 7-5 Wall Spot light design 150w		30,00	
<input type="checkbox"/> Ref.: 8-1 air socket up to 500w		12,00	
<input type="checkbox"/> Ref.: 8-2 Earthed socket up to 500w		16,50	
<input type="checkbox"/> Ref.: 8-3 Multiple socket 2/3/4 units		24,00	
<input type="checkbox"/> Ref.: 8-5 Power connection up to 2kw		17,50	

### HIGH VOLTAGE POWER CONNECTIONS

RATES (VAT not included)

DESCRIPTION	QUANTITY	EUROS / UNIT	TOTAL EUROS
<input type="checkbox"/> Ref.: 12-1 Single - phase socket 16A		12,50	
<input type="checkbox"/> Ref.: 12-2 Single - phase socket 32A		19,00	
<input type="checkbox"/> Ref.: 12-3 Three phase / TT Socket 16A		19,00	
<input type="checkbox"/> Ref.: 12-4 Three phase / TT Socket 32A		26,00	
<input type="checkbox"/> Ref.: 12-5 Three phase/N/ TT Socket 16A		18,50	
<input type="checkbox"/> Ref.: 12-6 Three phase /N/TT Socket 32A		26,00	
<input type="checkbox"/> Ref.: 12-7 Three phase /N/TT Socket 63A		37,00	

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## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

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### FLUORESCENT SCREENS WITH VARIOUS POWERS AND MEASUREMENTS

**RATES** (VAT not included)

DESCRIPTION	QUANTITY	EUROS / UNIT	TOTAL EUROS
<input type="checkbox"/> Ref.: 6-1 Fluorescent screen 18w		9,50	
<input type="checkbox"/> Ref.: 6-2 Fluorescent screen 36w		9,50	
<input type="checkbox"/> Ref.: 6-3 Fluorescent screen 58w		12,00	
<input type="checkbox"/> Ref.: 6-4 Round fluorescent screen		15,00	
<input type="checkbox"/> Ref.: 6-5 Coloured fluorescent screen		18,00	

### INCANDESCENT HANGING LAMPS

**RATES** (VAT not included)

DESCRIPTION	QUANTITY	EUROS / UNIT	TOTAL EUROS
<input type="checkbox"/> Ref.: 11-1 IEP lamps - aluminum		28,00	
<input type="checkbox"/> Ref.: 11-2 Pendant parchment lamp		23,00	
<input type="checkbox"/> Ref.: 11-3 Cristal bold lamp		36,00	

### OTHER ITEMS

**RATES** (VAT not included)

DESCRIPTION	QUANTITY	EUROS / UNIT	TOTAL EUROS
<input type="checkbox"/> Ref.: 10-2 Earthed marker		26,00	
<input type="checkbox"/> Ref.: 10-4 Rheostat lighting 10A		41,00	
<input type="checkbox"/> Ref.: 10-5 Cable rackup 16A up to 2 m.		16,00	
<input type="checkbox"/> Ref.: 10-6 Emergency with signage		36,00	

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## APPLICATION FORM



TRADE FAIR:	
Exhibiting Firm:	
Contact:	Stand Number:
E-mail:	

### RATES (VAT not included)

DESCRIPTION	LANGUAGE	QUANTITY	RATE IN EUROS	TOTAL EUROS
<input type="checkbox"/> Exhibition Hostess	Spanish		125,00	
<input type="checkbox"/> Exhibition Hostess	1 foreign language		135,00	
<input type="checkbox"/> German <input type="checkbox"/> French <input type="checkbox"/> English <input type="checkbox"/> Italian				
<input type="checkbox"/> Exhibition Hostess	2 foreign language		151,00	
<input type="checkbox"/> German <input type="checkbox"/> French <input type="checkbox"/> English <input type="checkbox"/> Italian				
<input type="checkbox"/> Hostess for Promotion	Spanish		150,00	
<input type="checkbox"/> Hostess for Promotion	1 foreign language		160,00	
<input type="checkbox"/> German <input type="checkbox"/> French <input type="checkbox"/> English <input type="checkbox"/> Italian				
<input type="checkbox"/> Professional Hostess	Request a customised quote			
<input type="checkbox"/> Interpreter Hostess	1 foreign language		384,00	
<input type="checkbox"/> German <input type="checkbox"/> French <input type="checkbox"/> English <input type="checkbox"/> Italian				
<input type="checkbox"/> Interpreter Hostess	2 foreign language		576,00	
<input type="checkbox"/> German <input type="checkbox"/> French <input type="checkbox"/> English <input type="checkbox"/> Italian				
<input type="checkbox"/> Extra Hour Hostess			18,00	
<input type="checkbox"/> Extra Hour Interpreter Hostess			48,00	
<input type="checkbox"/> Hostess Coordinator			171,51	

### SPECIFICATIONS OF THIS SERVICE

- These rates are for one labour day during 8 hours + 1 hour for meal.
- All the hostess have uniform.
- Minimum half day (4 hours).

\* Details of what is included in the rate is detailed in the next page.

FROM:				TO:		
	DAY	MONTH			DAY	MONTH
TIMETABLE FROM:				TIMETABLE TO:		
	HOUR	MINUTES			HOUR	MINUTES

· Every timetable exceeding 9 hours (8 hrs + 1 hrs for meal) will be rated as extra hour.

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## DETAILS OF THE TASKS:



## · EXHIBITION HOSTESS

Visitors attention. Information on products. Stand control. Corporate Image. Link between clients and sellers. Purchase orders. Potential clients captation.

## · HOSTESS FOR PROMOTION

Their main task is to link their image to a product.

## · PROFESSIONALS HOSTESS

They are normally models due to their features.

## · INTERPRETER HOSTESS

Technical translations and business dialogue. Document writing. Business with clients. Guided visits.

## · HOSTESS COORDINATOR

Control the hostess group by supervising their tasks. Defined by the job.

## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

### RATES (VAT not included)

DESCRIPTION	QUANTITY	RATE IN EUROS	TOTAL EUROS
<input type="checkbox"/> Security Guard - Day Shift		159,00	
<input type="checkbox"/> Security Guard - Half Day		79,50	
<input type="checkbox"/> Security Guard - Night Shift		170,00	
<input type="checkbox"/> Assembly Assistant - Day Shift		130,92	
<input type="checkbox"/> Assembly Assistant - Half Day		65,46	
<input type="checkbox"/> Assembly Assistant - Night Shift		136,52	
<input type="checkbox"/> Waiter		125,00	
<input type="checkbox"/> Ham Master Slicer		170,00	
<input type="checkbox"/> Extra Hour (Any Service)		18,00	

### TERMS OF SERVICE

· One full working day includes eight hours. (half day 4 hours)

Day Shift : 7:00 - 23:00

Night Shift : 23:00 - 07:00

FROM:      
DAY MONTH

TO:      
DAY MONTH

TIMETABLE FROM:      
HOUR MINUTES

TIMETABLE TO:      
HOUR MINUTES

· Every timetable exceeding 8 hours will be rated as extra hour.

If you interested in any other service not included in this form, please contact us.

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## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

### RATES (VAT not included)

DESCRIPTION	QUANTITY	EUROS / UNIT	TOTAL EUROS
<input type="checkbox"/> 32" Screen (RCA, HDMI, VGA, SCART+USB) + Stand + DVD (Divx, MPEG4, DVD, DVD+RW, VCD, SVCD)		110,00	
<input type="checkbox"/> 42" Screen (RCA, HDMI, VGA, SCART+USB) + Stand + DVD (Divx, MPEG4, DVD, DVD+RW, VCD, SVCD)		190,00	
<input type="checkbox"/> 50" Screen (RCA, HDMI, VGA, SCART+USB) + Stand + DVD (Divx, MPEG4, DVD, DVD+RW, VCD, SVCD)		210,00	
<input type="checkbox"/> 60" Screen (RCA, HDMI, VGA, SCART+USB) + Stand + DVD (Divx, MPEG4, DVD, DVD+RW, VCD, SVCD)		418,50	
<input type="checkbox"/> Wall stand for 32" to 60" screens (Installation included - stand location plan must be attached)		91,00	
<input type="checkbox"/> SPLITTER (VGA 4 outputs + 1 input)		28,00	
<input type="checkbox"/> AUDIO KIT A - 2 speakers 32W + Amplifier + DVD		105,00	
<input type="checkbox"/> AUDIO KIT B - 2 speakers 8" 150W + Speaker stands + Amplifier 600W+ 1 Microphone + MixerAmplificación		219,00	
<input type="checkbox"/> AUDIO KIT - Extension- 2 Speakers (Only if AUDIO KIT has been purchased)		32,00	
<input type="checkbox"/> 180 x 180 Projector Screen		46,00	
<input type="checkbox"/> 3.500 lumen projector (VGA-RCA)		315,00	
<input type="checkbox"/> 5.000 lumen projector (VGA-RCA)		547,50	
<input type="checkbox"/> Technical personnel - Full Day		184,00	
<input type="checkbox"/> Technical personnel - Half Day		92,00	
<input type="checkbox"/> Technical personnel - Hour		21,50	

\* See terms and conditions for orders on back

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Date, signature, and company stamp

These rates INCLUDE:

- The rental of the equipment during the entire show.
- The maintenance and replacement in case of malfunction.
- Any cables and wiring that do not need to be incorporated into the decorative elements of the booth. Any installation that requires this service will be invoiced separately.

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## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

### ON REQUEST AND SUBJECT TO AVAILABILITY

DESCRIPTION	QUANTITY
<input type="checkbox"/> 46" Screen (RCA, HDMI, VGA, SCART, USB, INTERNET (line rental not included) + Stand + DVD Pictures CD, JPEG)	<input type="text"/>
<input type="checkbox"/> 70" to 100" Screen (RCA, HDMI, VGA, SCART, USB, + Stand + DVD Pictures CD, JPEG) (Divx, MPEG4, DVD + RW, VCD, SVCD, CD-RW, MP3, Kodak Pictures CD, JPEG)	<input type="text"/>
<input type="checkbox"/> Large Format Tactile Screen (Infrared Scanning System, 1280 x 768 Resolution, USB)	<input type="text"/>
<input type="checkbox"/> Digital Poster (46" Screen, RCA, VGA) + Stand + Mini PC	<input type="text"/>
<input type="checkbox"/> LCD - 2 x 2 Wall 40" Modules	<input type="text"/>
<input type="checkbox"/> 2 x 2 Video Wall 42" Modules (Frameless Modules) (VGA, RCA, BNC) + PC	<input type="text"/>
<input type="checkbox"/> 3 x 3 Video Wall 42" Modules (Frameless Modules) (VGA, RCA, BNC) + PC	<input type="text"/>
<input type="checkbox"/> 4 x 4 Video Wall 42" Modules (Frameless Modules) (VGA, RCA, BNC) + PC	<input type="text"/>
<input type="checkbox"/> 4 x 3 Video Wall 42" Modules (Frameless Modules) (VGA, RCA, BNC) + PC	<input type="text"/>
<input type="checkbox"/> LED Modular High-Contrast Screens for indoors or outdoors.	<input type="text"/>

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## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

### RATES (VAT not included)

DESCRIPTION	QUANTITY	EUROS / UNIT	TOTAL EUROS
<input type="checkbox"/> PENTIUM COMPUTER + 19" TFT MONITOR		97,50	
<input type="checkbox"/> LAPTOP COMPUTER		112,50	
<input type="checkbox"/> MULTIFUNCTION FAX (WITH TONER) PHONE LINE NOT INCLUDED		123,25	
<input type="checkbox"/> COLOUR PRINTER + TONER KIT		146,90	
<input type="checkbox"/> SWITCH 5P (RJ-45 PORTS)		28,00	

These rates INCLUDE:

- The rental of the equipment during the entire show.
- The maintenance and replacement in case of malfunction.
- Any cables and wiring that do not need to be incorporated into the decorative elements of the booth. Any installation that requires this service will be invoiced separately.

If you are interested in ordering another type of product that is not included in this form, please contact us. E-mail: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) - Phone: +34 902 747 309

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## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:



Madagascar Tree

Kentia Palm

Weeping Fig

Yucca

Umbrella Tree

Trained Tree

Centrepiece

Flowerbox 60x30  
Flowerbox 100x30

### RATES (VAT not included)

DESCRIPTION	QUANTITY	EUROS / UNIT	TOTAL EUROS
<input type="checkbox"/> Madagascar Tree		25,20	
<input type="checkbox"/> Kentia Palm (180 cm)		57,00	
<input type="checkbox"/> Kentia Palm (140 cm)		45,00	
<input type="checkbox"/> Weeping Fig (180 cm)		43,70	
<input type="checkbox"/> Weeping Fig (140 cm)		28,50	
<input type="checkbox"/> Yucca (140 cm)		30,00	
<input type="checkbox"/> Umbrella Tree (140 cm)		18,00	
<input type="checkbox"/> Trained Tree (140 cm)		37,50	
<input type="checkbox"/> Centrepiece		30,00	
<input type="checkbox"/> Flowerbox 60x30		20,80	
<input type="checkbox"/> Flowerbox 100x30		26,00	

### CUSTOMIZED GARDEN SERVICE

This service needs to be rated separately.

- All plants include a decorative flowerpot holder.
- This rates include the flower rental during the show.

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## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

### COFFEE MACHINE AND BEER DRAFT

DESCRIPTION	QUANTITY	Ask for rates
<input type="checkbox"/> Single-Use Coffee Machine	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Beer Draft	<input type="text"/>	<input type="text"/>

### COMPLEMENTS

DESCRIPTION		
<input type="checkbox"/> Intense Coffee	<input type="checkbox"/> Milk	<input type="checkbox"/> Glass 160 cc
<input type="checkbox"/> Decaffeinated Coffee	<input type="checkbox"/> Sticks in Box	<input type="checkbox"/> Glass 120 cc
<input type="checkbox"/> Tee	<input type="checkbox"/> Sugar	<input type="checkbox"/> Beer
<input type="checkbox"/> Mint - Tee	<input type="checkbox"/> Sweetener	
<input type="checkbox"/> Camomile Tee	<input type="checkbox"/> Sweetened Milk	

To contract the service please contact the company:

### PAN Y LA SAL RESTAURANT

#### CONTACT PERSONS:

- Vicente del Valle - Email:restaurantelpanylasal@gmail.com - Phone: +34 600.580.547
- José Manuel Pizarro -Email:restaurantelpanylasal@gmail.com - Phone: +34 666.382.959
- M<sup>a</sup> Ángeles López - Email:restaurantelpanylasal@gmail.com - Phone: +34 963.861.410

Date, signature, and company stamp

## APPLICATION FORM



TRADE FAIR:	
Exhibiting Firm:	
Contact:	Stand Number:
E-mail: <b>APPLICATION FORM</b>	



FP 50 refrigerator



FP 90 refrigerator



FG 130 refrigerator



BP 100 bottle rack



Microwave



Horizontal freezer



Vertical freezer

### RATES (VAT not included)

DESCRIPTION	QUANTITY	EUROS / UNIT	TOTAL EUROS
<input type="checkbox"/> FP 50 refrigerator		56,25	
<input type="checkbox"/> FP 90 refrigerator		56,25	
<input type="checkbox"/> FG 130 refrigerator		65,63	
<input type="checkbox"/> BP 100 bottle rack		100,00	
<input type="checkbox"/> Microwave		31,25	
<input type="checkbox"/> Horizontal freezer		65,63	
<input type="checkbox"/> Vertical freezer		65,63	
<input type="checkbox"/> Beer draft	NEEDS TO BE RATED SEPARATELY		

### SPECIFICATIONS OF THIS SERVICE

- The rates include the rental of these articles during the entire show.
- See reverse side for technical specifications of these appliances.

If you are interested in ordering another type of product that is not included in this form, please contact us. E-mail: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) - Phone: +34 902 747 309

**DEADLINE FOR SENDING THIS FORM: 4 WORKING DAYS BEFORE SET-UP. ANY APPLICATION RECEIVED WITH LESS THAN 4 WORKING DAYS BEFORE THE START OF SET UP, WILL IMPLY A 25% SURCHARGE ON THE TOTAL RATE. AVAILABILITY OF ALL REFERENCES IS NOT GUARANTEED.**  
PLEASE SEND THIS FORM BY E-MAIL OR FAX: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) +34 902 747 345

Date, signature, and company stamp

## TECHNICAL SPECIFICATIONS



- **FP - 50 REFRIGERATOR:** Small single-door refrigerator with ice cube tray.  
Dimensions: Height: 500 mm. Width: 450 mm. Depth: 460 mm. Brand: Daewoo  
Capacity: 45 Litres Consumption: 135 W/h. Weight: 16 kg.
  
- **FP - 90 REFRIGERATOR:** Small, single-door refrigerator (includes freezer compartment). Brand: Zanussi - Thor  
Dimensions: Height: 850 mm. Width: 550 mm. Depth: 600 mm.  
Capacity: Freezer compartment: 18 litres - Refrigerator Capacity: 122 Litres - Total Net Cap'y.: 140 Litres  
Consumption: 234 W/h. Measurements and values are approximate.
  
- **FG - 130 REFRIGERATOR:** Double-door refrigerator (freezer on top). Brand: Aspes  
Dimensions: Height: 1,300 mm. Width: 560 mm. Depth: 600 mm.  
Capacity: Freezer compartment: 45 litres - Refrigerator Capacity: 163 Litres - Total Net Cap'y.: 208 Litres  
Consumption: 328 W/h. Measurements and values are approximate.
  
- **BP - 100 BOTTLE RACK:** Bottle cooler, horizontally sliding doors on top.  
Material: Stainless steel and fibreglass-reinforced polyester. Brand: Asfri  
Dimensions: Height: 850 mm. Width: 1,010 mm. Depth: 570 mm.  
Capacity: 208 Litres, equivalent to 263 32-cl. bottles. Weight: 39 kg.
  
- **MICROWAVE:** Several models, with and without grill. Daewoo - Samsung, power: 800W and 1050W
  
- **HORIZONTAL FREEZER:** Brand: IGNIS ICF - 331. Freezer chest type.  
Dimensions: Height: 890 mm. Width: 1,120 mm. Depth: 660 mm. Capacity: 320 Litres - Consumption: 172 W/h.
  
- **VERTICAL FREEZER:** Brand: TECHWOOD TW-245. Freezer cabinet.  
Dimensions: Height: 1,450 mm. Width: 550 mm. Depth: 600 mm. Capacity: 190 Litres. Consumption: 172 W/h.

## APPLICATION FORM



TRADE FAIR:	
Exhibiting Firm:	
Contact:	Stand Number:
E-mail:	



Female / Male Mannequin w/head

Female / Male Mannequin w/o head

Torso, Female, Male, Child

Expandable rack

**RATES** (VAT not included)

DESCRIPTION	QUANTITY	EUROS / UNIT	TOTAL EUROS
<input type="checkbox"/> Female / Male Mannequin, flesh-colored, with head and makeup	E <input type="text"/> M. <input type="text"/>	90,00	
<input type="checkbox"/> Female / Male Mannequin, white, without head	E <input type="text"/> M. <input type="text"/>	90,00	
<input type="checkbox"/> Torso, Female, sizes 8 to 24	<input type="text"/>	24,00	
<input type="checkbox"/> Torso, Male, sizes 38 to 40	<input type="text"/>	24,00	
<input type="checkbox"/> Torso, Child, sizes 6 mos. and 2/4/6/10 and 12 years	<input type="text"/>	19,00	
<input type="checkbox"/> Expandable Chrome Rack, 4.6 ft./140 cm. - 6.6 ft./2 m. Height: 6.6 ft./2 m.	<input type="text"/>	30,00	

**This service INCLUDES:**

- The rental of the items for the entire show.
- The shipping of the materials.

If you are interested in ordering another type of product not included in this form, please contact us. E-mail: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) - Phone: +34 902 747 309

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**PLEASE SEND THIS FORM BY E-MAIL OR FAX: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) +34 902 747 345**

Date, signature, signer's name and company stamp.

## APPLICATION FORM



TRADE FAIR:	
Exhibiting Firm:	
Contact:	Stand Number:
E-mail:	

### DIGITAL PICTURES

#### RATES (VAT not included)

DESCRIPTION	RATE IN EUROS	TOTAL EUROS
<input type="checkbox"/> Pictures outside the stand (4 units)	56,25	
<input type="checkbox"/> Stand Illustrated Report 32 sq.m (8 units)	100,00	
<input type="checkbox"/> Stand Illustrated Report 32 to 64 sq.m (12 units)	137,50	
<input type="checkbox"/> Stand Illustrated Report more than 64 sq.m (16 units)	162,50	
<input type="checkbox"/> Stand Illustrated Report more than 64 sq.m (20 units)	181,25	

#### SPECIFICATIONS OF THIS SERVICE

- The pictures will be handed in CD or DVD format.
- The pictures will be handed in during the show if the service is requested at least with 48 hours in advance.
- The rate includes post-production, handling and picture adaption.

### PRINTED COPIES

#### RATES (VAT not included)

DESCRIPTION	EUROS UNIT	UNITS	TOTAL EUROS
<input type="checkbox"/> Copies of Photos 20x30	10,00		
<input type="checkbox"/> Copies of Photos 30x45	16,25		
<input type="checkbox"/> Copies of Photos 40x60	27,50		
<input type="checkbox"/> Copies of Photos 50x75	40,00		
<input type="checkbox"/> Copies of Photos 70x100	50,00		

#### SPECIFICATIONS OF THIS SERVICE

- The pictures will be handed in high resolution paper copy.
- The pictures will be handed in during the show if the service is requested at least with 48 hours in advance.
- The rate includes post-production, handling and picture adaption.

Services not included in this form need to be rated separately. Please contact us:  
E-mail: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) - Telf.: 902 747 309

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**PLEASE SEND THIS FORM BY E-MAIL OR FAX: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) +34 902 747 345**

Date, signature, and company stamp

## APPLICATION FORM



TRADE FAIR:	
Exhibiting Firm:	
Contact:	Stand Number:
E-mail:	

Feria Valencia offers a custom-made service video recording + edition in different formats and qualities to the exhibitors according to their needs.

### AVAILABLE RECORDING FORMATS:

- Standard quality (BETACAM SP, DV o DVC PRO)
- High Definition (DVC PRO HD)

### POST-PRODUCTION WITH LINEAR EDITING WITH MUSIC:

- Standard quality (DVD)
- High Definition (BLU-RAY)

### EXTRA SERVICES:

- Announcement
- Authoring DVD (Interactive Menus)

### QUALITIES:

- Standard: 720 x 576 Pixels (Video Production)
- High Definition: 1920 x 1080 Pixels (Cinema Productions and Digital Transmission).

For service rates, please contact:  
E-mail: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) - Phone: + 34 902 747 309

**DEADLINE FOR SENDING THIS FORM: 4 WORKING DAYS BEFORE SET-UP. ANY APPLICATION RECEIVED WITH LESS THAN 4 WORKING DAYS BEFORE THE START OF SET UP, WILL IMPLY A 25% SURCHARGE ON THE TOTAL RATE. AVAILABILITY OF ALL REFERENCES IS NOT GUARANTEED.**  
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Date, signature, and company stamp

Date: Valencia, ..... / ..... / 201....



## OFFICIAL SUPPLIERS

### EL PAN Y LA SAL RESTAURANT

#### CONTACT PERSONS:

- Vicente del Valle - Email: restaurantelpanylasal@gmail.com - Mobile: +34 600.580.547
- José Manuel Pizarro - Email: restaurantelpanylasal@gmail.com - Mobile: +34 666.382.959
- M<sup>a</sup> Ángeles López - Email: restaurantelpanylasal@gmail.com

Phone: +34 96 386 12 79 - +34 96 396 12 42      Office Hours: 9:00 a 20:00 h.  
Fax: +34 96 386 12 44

### COBECA FERIA, S.L.

#### CONTACT PERSON:

- Teresa Maica Crespo - Email: teresa@cobeca.es - Mobile: +34 686.411.033

Phone: +34 96 386 14 69      Office hours: 9:00 a 13:00 h.  
Fax: +34 96 390 68 93      Web: www.cobeca.es

### CAFETERIAS WILLIAM, S.L.

#### CONTACT PERSON:

- William- Email: williameduard@hotmail.com - Mobile: +34 637.309.703

Phone: +34 963 86 12 28      Office hours: 10:00 a 13:00 h.

### CAFETERÍAS ZURIAGA, S.L.U.

#### CONTACT PERSON:

- Consuelo Zuriaga - Email: consu11@hotmail.es - Mobile: +34 607.416.002

Phone: +34 963 86 12 29      Office hours: 10:00 a 13:00 h.

## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

Feria Valencia offers a custom-made service vinyls and giant prints in different formats and qualities to the exhibitor's according to their needs:

### MAIN QUALITY AND FORMAT PRINTS:

- Walkable flooring
- Self-adhesive
- Photographic paper
- Coated paper
- Vinyl
- Shaped stickers

### SPECIFICATIONS OF THIS SERVICE:

- The rates include production, instalation and removal.
- Rates calculation is per m2.

For service rates, please contact:  
E-mail: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) - Phone: + 34 902 747 309

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PLEASE SEND THIS FORM BY E-MAIL OR FAX: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) +34 902 747 345

Date, signature, and company stamp

Date: Valencia, ..... /..... / 201....

## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

Feria Valencia offers the following painting services with a customised quote according to requirements:

**PAINTING SERVICES:**

- Water-Based Semi-Matte Paint WHITE
- Water-Based Semi-Matte Paint COLOUR (According to Sample Colours)
- Water-Based Paint SATIN FINISH
- Faux Paint CEMENT
- Faux Paint OXIDE
- Decorative Textured Sand
- Clear Water-Based Varnish
- Floor staining
- Faux Water-Based STUCCO
- SYNTHETIC ENAMEL paint
- WATER-BASED ENAMEL paint
- BLACKBOARD paint for manual jobs
- MAGNETIC paint for Exhibitions.

For service rates, please contact:  
E-mail: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) - Phone: + 34 902 747 309

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Date, signature, and company stamp

SOLICITUD



TRADE FAIR:	
Exhibiting Firm:	
Contact:	Stand Number:
E-mail:	



Feria Valencia offers you the possibility of these services which can be customised according to your personal requirements:

Contact us for obligation-free advice on the best options for having fun with your company:  
 E-mail: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) - Tlf.: 902 747 309

**ENTERTAINMENT:**

We have a wide range of activities and shows that will help reinforce your brand image. Our style of working is elegant and unique and is based on the concepts of innovation, creativity, humour, and distinction, with each event adapted to the specific needs of our clients.

Contact us for obligation-free advice on the best options for making your business stand out from the rest at the Fair.

- Prize-giving
- Product presentations
- Stand entertainment
- Ceremonies
- Shows for dinner events
- Themed shows
- Brand image promotion

**OUTDOOR / INDOOR TEAM BUILDING:**

We offer you a whole range of activities to help you maximise your visit to the Fair, activities that help strengthen team spirit and a sense of belonging, or just simply allow you to release stress and to enjoy your stay at our facilities.

Our activities are tried and tested, with a focus on professionalism and humour, and will give participants an unforgettable emotional experience as well as excellent training in group development for their organisation.

- Team marbling (teams work together to build an aqueduct, includes different tests).
- Formula 1 team (teams work together to build cars, and then compete in a race).
- Company quiz show (highly entertaining quiz show, with company-related questions).
- City treasure hunts (treasure hunt in Valencia's historical centre).
- Multi-activities (a series of tests involving team working).
- Laughter therapy workshop.

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 PLEASE SEND THIS FORM BY E-MAIL OR FAX: [servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com) +34 902 747 345

Fecha, firma, nombre firmante y sello de la Empresa.

## APPLICATION FORM



TRADE FAIR:

Exhibiting Firm:

Contact:

Stand Number:

E-mail:

### RATES (VAT not included)

DESCRIPTION	EUROS / UNIT	TOTAL EUROS
<input type="checkbox"/> Canvas, Outside Perimeter	1.050,00	
<input type="checkbox"/> Canvas, Fire Escapes CV-31 Road	5.250,00	
<input type="checkbox"/> Canvas, Fire Escapes Central Forum	5.250,00	
<input type="checkbox"/> Canvas, Outside North Forum	4.000,00	
<input type="checkbox"/> Banner circuit, double-side, Outside	4.275,00	
<input type="checkbox"/> Vinyl, Outside Pavilion 8	3.500,00	
<input type="checkbox"/> SET, feather banner on pole with base, CENTRAL FORUM	3.600,00	
<input type="checkbox"/> SET, feather banner on pole with base, NORTH FORUM	3.600,00	
<input type="checkbox"/> Vinyl, Elevators Back	1.350,00	
<input type="checkbox"/> Banner circuit, double-sided, indoor (18 units)	5.400,00	
<input type="checkbox"/> Vinyl, Stairs Side	1.350,00	
<input type="checkbox"/> Vinyl, Stairs Back	1.125,00	
<input type="checkbox"/> Floor Adds	1.875,00	
<input type="checkbox"/> Vinyl, Windows Pavilion Entrance	675,00	
<input type="checkbox"/> Vinyl, Windows, Side of Entrance	712,50	
<input type="checkbox"/> Vinyl, Windows, descent to Pavilion, L1	675,00	
<input type="checkbox"/> Vinyl, Windows access to Pavilion 6 and 8	975,00	
<input type="checkbox"/> SET Litter Baskets, L2 Hall (30 units)	2.250,00	
<input type="checkbox"/> Vinyl, lighted, parking garage	225,00	
<input type="checkbox"/> Vinyl, Windows, Entrance to parking garage P2	375,00	
<input type="checkbox"/> Vinyl Panels Toilets (27 units)	1.000,00	

ALL FEES INCLUDE PRODUCTION, INSTALLATION AND REMOVAL.

The references O.1 to O.12 - Canvas, Fire Escapes - These types of canvas are reusable. Storage service is available, if desired. Please enquire about fees.

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Date, signature, and company stamp

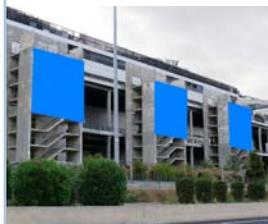
## APPLICATION FORM



### OUTDOOR ADVERTISING MEDIA



Ref.: N. 1 to N.6  
Canvas, outside perimeter  
3'5 x 1'5 m.  
6 units available



Ref.: 0. 1 to 0. 12  
Canvas, fire escapes  
10 x 10 m.  
12 units available



Ref.: R. 1 to R. 6  
Canvas, outside North Forum  
6 x 3 m.  
6 units available



Ref.: P. 1 to P. 15  
Banner circuit, double-  
sided outdoor  
0,75 x 2 m.  
15 units



Ref.: S. 1 to S. 2  
Vinyl, outside Pavilion 8  
6 x 8 m.  
2 units available

### INDOOR MEDIA LEVEL 2 HALL CENTRAL FORUM



Ref.: A. 1 to A. 8  
Vinyl, elevators back  
3,70 x 2,70 m.  
8 units available



Ref.: B. 1 to B. 18  
Banner circuit, double-sided  
indoor 0,60 x 3 m.  
18 units



Ref.: C. 1 to C. 6  
Vinyl, stairs side  
0,90 x 7,60 m.  
6 units available



Ref.: D. 1 to D. 4  
Vinyl, stairs back  
5,70 x 1,35 m.  
4 units available

### ACCESSES CENTRAL FORUM AND NORTH FORUM



Ref.: 1. 1 to 1. 16  
Set, feather banner on pole  
with base, Central Forum  
4,7 x 0,80 m.  
6 units



Ref.: Q. 1 to Q. 6  
Set, feather banner on pole  
with base, North Forum  
4,7 x 0,80 m.  
6 units

## APPLICATION FORM



### INDOOR MEDIA LEVEL 2 HALL CENTRAL FORUM



Ref.: E.1 to E.5  
Floor adds.  
3 x 5 m.  
5 units available



Ref.: F1 to F8  
Vinyl, windows pavilion  
entrance  
1 x 3,50 m.  
8 units available



Ref.: G.1 to G.2  
Vinyl, windows side of  
entrance  
1 x 3,90 m.  
2 units available



Ref.: H.1 to H.6  
Vinyl, windows descent to  
pavilion L1  
0,90 x 3,50 m.  
6 units available



Ref.: I.1 to I.2  
Vinyl, windows access to  
pavilion 6, 7 and 8  
0,95 x 5,90 m.  
2 units available

### INDOORMEDIA LEVEL 2 HALL CENTRAL FORUM



Ref.: K. 1 to K. 30  
Set litterbaskets, L2 hall  
Ø 60 cm.  
30 units



Ref.: L. 1 to L. 4  
Vinyl, lighted, parking garage  
1,45 x 1,90 m.  
4 units available



Ref.: M. 1 to M. 2  
Vinyl, windows, entrance to  
parking garage P2  
0,60 x 3,40 m.  
2 units available

### INDOORMEDIA TOILETS LEVEL 2 HALL AND PAVILLIONS



Ref.: N. 1 a N.27  
Panels Toilets:  
0,38x0x50 cm.  
27 units

### INFORMATION

FERIA VALENCIA will produce the advertising to be displayed in its advertising vehicles, in accordance with the technical characteristics that will be provided upon the purchase of advertising space.

For more specific information, please contact:  
[servicecenter@feriavalencia.com](mailto:servicecenter@feriavalencia.com)

APPLICATION FORM



TRADE FAIR:	
Exhibiting Firm:	
Contact:	Stand Number:
E-mail:	

1. The passes required for setting-up and dismantling of stands will be issued by the Setting-up Department. All passes are PERSONAL and NON-TRANSFERABLE.
2. To obtain these passes, the exhibiting company must fill in and return this form. At the same time, it must also fulfil the requirements indicated in the Guide for hiring services attached to these forms. (Point 2.1)
3. All persons within the Feria Valencia exhibition centre must be in possession of a valid setting-up and dismantling pass, which must be shown to security personnel on demand.
4. The passes are valid up until (2) hours before the opening of the event and will be valid again at 8 am on the morning after closing of the event until the deadline stipulated by the Technical Department.
5. Any person not fulfilling these requirements will be asked to leave the premises, and will be forbidden access until such time as a Technical Department deems fit.
6. It is the sole responsibility of the exhibitor to ensure that all staff working at its stand are insured against work accidents and are covered by health services, committing itself to strictly comply with the 31/1995 Law on Prevention of Work Risks dated 8 November, as well as its subsequent extensions and modifications.

THE ABOVE MENTIONED EXHIBITING COMPANY APPLIES FOR THE NECESSARY AUTHORIZATION AND FOR  ASSEMBLER PASSES FOR THE PERSONNEL IN CHARGE. IN THIS CONNECTION, HE/SHE DECLARES UNDER HIS/HER RESPONSABILITY, THAT SAID PERSONNEL, IS WITHOUT ANY EXCEPTION, INSURED AGAINST THE RISK OF INDUSTRIAL ACCIDENTS, AT (Name of the insurance company):

.....

INSURANCE No: .....

NAME AND SURNAME	ID. PASSPORT No.
.....	<input type="text"/>
.....	<input type="text"/>
.....	<input type="text"/>
.....	<input type="text"/>
.....	<input type="text"/>
.....	<input type="text"/>
.....	<input type="text"/>

**DEADLINE FOR SENDING THIS FORM: 4 WORKING DAYS BEFORE SET-UP.**  
**PLEASE SEND THIS FORM BY E-MAIL OR FAX: montajesyservicios@feriavalencia.com +34 96 386 1307**

Date, signature, and company stamp